

Surya Sen Mahavidyalaya

NAAC ACCREDITED

A Multi Stream Govt. Aided College &
Recognised by UGC u/s 2(f) & 1 2(b)
(Affiliated to University of North Bengal)



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IQAC

(Internal Quality Assurance Cell)

MINUTES AND RESOLUTIONS OF THE 33rd IQAC MEETING, HELD ON 22.04.22

The 33rd meeting of the IQAC is held today: 22 April 2022, at 3.00 PM, in the IQAC room in the presence of the following members to discuss the notified agenda.

MEMBERS:

1. Dr. Pranab Kumar Mishra, Principal, Chairperson
2. Dr. Bablee Mandal, Asst. Professor, Dept. of Chemistry
3. Dr. Romyani Goswami, Asst. Professor, Dept. of Physics
4. Dr. Aniruddha Palit, Asst. Professor, Department of Mathematics
5. Dr Suphal Biswas, Asst. Professor, Department of Bengali
6. Dr. Bhawna Rai, Asst. Professor, Dept. of History
7. Sujoy Chakraborty, Secretary, Teachers' Council
8. Dr. Santanu Das, Librarian
9. Sri Biswajit Purohit, Head Clark
10. Prof. (Dr) Debabrata Mitra, Professor, Dept of Commerce, NBU
11. Dr Ananya Guha Roy [GB Nominee]
12. Mr. Souvik Saha – 4th Sem. Chem-H [Students' Representative]
13. Sri Biswajaya Chanda, Secretary, Alumni Assn.
14. Dr. Arnab Baul, Coordinator

AGENDA

Agenda: 1

Confirmation of the resolution of the 32nd meeting held on 16/3/2022

Resolution:

All the resolutions taken in the meeting held on 16/03/22 are hereby unanimously confirmed by incorporating suggestions from the members

Agenda: 2

Verification and approval of CAS documents of the faculties

Resolutions:

[1] The IQAC examined the CAS papers submitted by Dr Suphal Biswas, Assistant Professor, Bengali, for his promotion from Assistant Professor stage III to Associate Professor, which is due on 01/04/2022 and found that all the papers are in conformity with the applicable Government Order for promotion. Hence, his application is unanimously approved and will be placed before the Principal for further processing in the Governing Body. Dr Suphal Biswas was absent in the meeting during the process of verification of his papers.

[2] The IQAC members examined the CAS papers submitted by Dr Arindam Karmakar, Assistant

Professor, Physics, for his promotion from Assistant Professor stage I to Assistant Professor stage II, which is due on 30/05/2021 and found that all the papers are in conformity with the applicable Government order for promotion. Hence his application is unanimously approved and will be placed before the Principal for further processing.

Agenda: 3

Coordinator's report of the quality initiatives taken so far

Resolutions:

The coordinator reported in this regard about the activities conducted by the departments and various cells in the last 5 months. A few of such initiatives are:

1. DEPARTMENT OF BENGALI : Faculty exchange program held on 13/12/2021 ;
2. DEPARTMENT OF COMMERCE : Webinar on "Current Trends in Management" held on 14/12/2021 and certificate program in Banking, finance and Insurance in collaboration with Bajaj Finserv India held from 21/12/21 to 31/01/22 (96 hours); Webinar on 'Personal Management Thoughts for Tomorrow's Leaders' held on 27/11/2021. Resource person: Dr Sharan Kumar Shetty, Associate Professor of MNS Institute of Management, Mangalore
3. DEPARTMENT OF ENGLISH : Organized an orientation program of the language lab for the students on 17th December 2021.
4. DEPARTMENT OF GEOGRAPHY: Organized ICSSR sponsored national seminar on 14 & 15 November 2021
5. DEPARTMENT OF HISTORY: Unveiled their wall magazine Sakabda on 24/12/21
6. DEPARTMENT OF POLITICAL: On March 23-24, 2022 organized ICSSR sponsored international seminar on 'Strategies and Tactics of Indian National Movement: A Close Look on a few Lesser known Events & Heroes'.
7. DEPARTMENT OF ECONOMICS: Interdepartmental faculty exchange programs held on 29/09/21; 10/12/21; 21/12/21 and 24/12/21
8. DEPARTMENT OF MATHEMATICS: Observation of National Mathematics Day on 22/12/21; Student-seminar on 11/9/21
9. DEPARTMENT OF PHYSICS: One Day International webinar on 14/7/21.
10. WOMEN'S CELL: Workshop on Socio-legal Awareness for Gender Discrimination", held on 26th November 2021; observation of International Women's Day on 8th March 2022; Ethical Hacking in India on 21/4/22
11. CULTURAL COMMITTEE: Observation of 75th Independence Day; 24th Foundation Day of college on 15th September; Birth anniversary of Swami Vivekananda; and martyrdom day of great revolutionary leader Masterda Surya Sen on 12th January 2022; 126th Birth Anniversary of Netaji Subhas Chandra Bose; observation of Republic Day.
12. ECO-CLUB: Webinar organized on 05/06/21 on the eve of World Environment Day
13. STUDENTS' SUPPORT & PLACEMENT CELL: Career counselling Seminar on 9/12/21; Skill Development program on 10/12/21; Online Course on Digital Marketing on 9/4/22; Seminar on Career Development and Yoga Psychology on 18/4/22; Seminar on Data security.

14. LIFE SKILL & WELL BEING CELL: Self-defense course for girls was conducted on 5/12/21; invited talk on 'Importance of Mental Health for Healthy life' held on 26/4/22 and ' How to Celebrate life with Positive Mindset' held on 27/4/22.
15. R&D CELL: A lecture series, 'Saturday Rostra' was initiated for the purpose of providing a platform to all the faculties for presenting their views on topics of common interest. Total 5 lectures are delivered so far; Publication of the volume 4 , issue 2 of Collegium, the news letter of the institution.

Agenda: 4

Discussion on conducting FDPs

Resolutions:

Members discussed about the importance of conducting FDPs for the faculties and it is finalized that Dr Bhawna Rai of the Department of History will arrange for a FDP in the month of May for the faculties and Dr Suphal Biswas of Department of Bengali and Dr Santanu Das , librarian , will organize FDP for the office associates during the month of May 2022.

The Coordinator included the following agenda for discussion during the meeting with permission of the Chairman :

Agenda: 5

Proposal for signing MOU with the IIGST and Mahindra CSR

Resolution:

a. Proposal for signing MOU with the IIGST

The IQAC Coordinator placed a proposal from the department of Geography for signing a MOU between the college and the International Institute of Geospatial Institute of Science & Technology [IIGST] for running specialized courses. The members have gone through the proposal and felt that running such courses will be beneficial for the students of the institution. Hence it is unanimously resolved that the college will sign a MOU with the IIGST and the department of Geography will be in charge of successful implementation of the project . Further resolved that the department of Geography will be asked to go through the merit of each course and the mode of implementation and place a report to the IQAC before signing of the MOU.

b. Proposal for signing MOU Mahindra CSR

The IQAC Coordinator placed a proposal of Mahindra CSR for signing a MOU with the college for implementation of Employability Skills Training Programme for final year passed out students . The members have gone through the proposal in details and found that the organization has MoU the Director of Technical Education WB, and West Bengal University of Health Sciences and other reputed organisations. Hence the members felt that signing up of MOU with them will be beneficial for the institution. The proposal is unanimously accepted.

Agenda: 5

Miscellaneous

Resolutions:

1. The Coordinator informed the house that Bajaj Finserv, an Indian non-banking financial services

company has expressed interest in arranging a campus recruitment drive for their company , in the college. All the members welcomed the proposal and it is decided that the program will be arranged under the aegis of the Placement Cell.

2. Dr Bablee Mandal suggested that all the activities of the cells and the departments should ideally be conducted after 2 pm without affecting the class schedule. All the members welcomed the suggestion and it is unanimously decided that henceforth, unless exceptional circumstances, all the programs will be organized, after 2 pm. It is also resolved further that allotment roster will be introduced in arranging programs in the two seminar halls of the college: the SKSMH and KCPMSH.

3. It is resolved that 6 rooms will be converted into ICT enabled rooms with the installation of latest interactive panels .

4. The Central Bharat Sevak Samaj's proposal for running job-oriented courses in the college is unanimously rejected as the house felt that the implementation of the proposal will not serve the interest of the college.

5. The discussion on the proposal from skill.com for running a six-month self-defense course in collaboration with NSS/NCC is deferred for the time being.

As there was no agenda for discussion, the meeting ended with thanks to the chair.



[DR P.K. MISHRA]

Chairperson

30 APRIL 2022



[DR ARNAB BAUL]

Coordinator