

Surya Sen Mahavidyalaya

NAAC ACCREDITED

A Multi Stream Govt. Aided College & Recognised by
UGC u/s 2(f) & 1 2(b)

(Affiliated to University of North Bengal)

IQAC

(Internal Quality Assurance Cell)



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ISO9001:2015

Minutes and resolutions of the 37th IQAC Meeting held on 15.05.2023

The 37th meeting of the IQAC is held today: 15.05.2023 at 2 pm in the IQAC room in the presence of the following members to discuss the notified agenda.

Agenda:

1. Confirmation of the resolutions of the previous meeting held on 08.02.2023
2. Report of departmental and cell activities
3. Verification of CAS proposal of faculties
4. Review of preparedness for SSR for cycle 2
5. Miscellaneous

Members Present:

1. Dr. Pranab Kumar Mishra, Principal, Chairperson
2. Dr. Arnab Baul, Associate Professor, Dept of English
3. Dr. Romyani Goswami, Associate Professor, Dept of Physics
4. Dr. Suphal Biswas, Associate Professor, Dept of Bengali
5. Dr. Aniruddha Palit, Associate Professor, Dept of Mathematics
6. Sri Sujay Chakrabarti, Assistant Professor, Dept of Commerce
7. Dr. Bhawna Rai, Assistant Professor, Dept of History
8. Ms. Paushali Sarkar, Student Representative
9. Sri Biswajay Chanda, Alumni Assn representative
10. Dr. Bablee Mandal, Coordinator

MINUTES

At the outset, the Coordinator of the IQAC, welcomed all the members in the meeting. All the members present thereafter took part in the discussion concerning the various notified agenda and the following resolutions were taken.

Agenda 1:

Confirmation of the resolutions of the previous meeting held on 08.02.2023

Resolution:

All the resolutions adopted in the 36th meeting held on 08.02.23 were unanimously confirmed.

Agenda 2:

Report of departmental and cell activities

Resolution:

Department / Cell	Proposed Plan / Suggestion	Plan Executed	Additional Initiatives
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Chemistry	<ul style="list-style-type: none"> An exhibition/Wall Magazine will be organised by the students The department may think about organizing an industrial visit 	<ul style="list-style-type: none"> First wall magazine of the Department of Chemistry named as "Chemicules" published on 8th May 2023 paid a tribute to the Father of Indian Chemistry – Acharya Prafulla Chandra Roy and his work. It was prepared by the students of Chemistry Honours. The Department of Chemistry organized an industrial visit to S.N. Polymers Pvt. Ltd, Fulbari with the 6th semester (Honours and Program) students on 29th April, 2023. There were 38 students altogether. In this visit students learnt about the whole manufacturing process and Lab testing of quality of PVC pipes using different chemicals and instruments. 	<ul style="list-style-type: none"> A "Student Seminar Presentation" from 25th April to 28th April 2023. All the honours students of even semester participated in the seminar presentation on different topics from Organic, Inorganic and Physical Chemistry. A Student-Teacher Meeting for the 4th semester (Prog.) students was organized on 8th May 2023. Out of 41, 21 students were present in the meeting. The meeting thoroughly discussed the students' problems, internal assessment and irregular attendance of some students A Health Assessment Program was organised by the Department of Chemistry on 13th May 2023. The speaker, Mr. Palash Paul, Nutrition and Wellness advisor, presented about the requirement and lack of nutrition in our day to day life and guided everyone about the food consumption techniques, use of dietary supplements, immunity building etc.
Commerce			<ul style="list-style-type: none"> Two days workshop on mandala art was organized on 23rd-24th March 2023 for B.com Honours & Programme students. The resource person of the workshop was Ananya Dutta, the 3rd rank holder in Rabindranath Tagore international competition. Mandala art's main benefits were mind relaxation, relieving stress and enhancing concentration On April 3, 2023, the Faculty of Commerce organized its fifth industrial visit to the

			<p>government food preservation factory in Singtam, East Sikkim. 103 students participated where they learned that small companies can contribute to the development of the economy of our nation by creating jobs.</p>
Geography	<ul style="list-style-type: none"> • Inter-departmental lecture by SSM faculties • Exhibition of geographical photography by 3rd and 5th Semester student • Departmental Greenery Activity 	<ul style="list-style-type: none"> • On 2nd May, 2023, a one day One Day Inter-Departmental Teacher's Exchange Programme was organized by the Department delivered by Dr. Suphal Biswas, Associate Professor, Department of Bengali, Surya Sen Mahavidyalaya. on "Disaster in Devbhumi". 78 students participated. • The Department of Geography hosted the photography contest "FOCUS-1" on April 28, 2023, with a variety of geographic themes like Settlement Geography, Tourism Management, and Geomorphology etc. Students submitted 54 photos in total. 21 teachers and 89 students participated. • On February 10th, 2023, the Department organised the activity where the students planted total 21 trees like tulsi, neem, cactus, some flower etc Total 150 students had participated in this programme from various departments of the college 	<ul style="list-style-type: none"> • On 28th April, 2023, the Department published the Wall Magazine, "OPEN HORIZON", Vol. 3. The theme of the magazine was 'A Jam which is not so Yummy' discussed about the road traffic problem of Siliguri with primary data, maps and a diagram. • Field survey on Flood in Gulma region has been carried out by the students of 6th semester honours students of the department of Geography. Total 15 students participated in the field trip on 20th March, 2023 at Mohanadi Forest and Galmakhari region at Milan more, Darjeeling. • The Geography Department organized a thirty-hour Add-On Course with hands-on teaching for students on topics of Open Source of software, Aerial Photographs, Satellite Image and GPS, starting from March 9th to March 11th, 2023. • A Socio-economic survey by 4th sem students was organised by the dept from February 12 to 18, 2023 in the Bishnupur, Bankura District region where 24 students participated. • Excursion for 6th semester Geography honours students was arranged to Purulia and Bankura district, West Bengal from 12th-18th March 2023 to complete the

			course code GEO-H-CC-6-14-PR, 'Disaster Management'. 29 students participated.
History	<ul style="list-style-type: none"> Field trip for SEC Project 	<ul style="list-style-type: none"> The Department organized a one day excursion to 'Jalpesh Temple' and 'Jalpaiguri Rajbari' for the 4th semester history honours students having SEC paper on 6th April, 2023. Altogether 37 students participated. 	
Political Science	Social outreach program	The dept conducted a social outreach program on 22.01.23 in Soongachi tea estate to understand the living conditions of the village. 109 students participated in the program.	
Sociology	Poster presentation by 1st-semester students	A poster presentation was held on 29.03.23 on the theme American Sociological Thinkers	
NSS II			<ul style="list-style-type: none"> TOT of Programme Officers and Peer Educators on HIV/AIDS and other health related allied issues was jointly organised by DNO NSS Jalpaiguri & West Bengal State AIDS Prevention and Control Society, Dept. of Health & Family Welfare Govt.of West Bengal & NSS Unit II Surya Sen Mahavidyalaya on 10.03.23.. No. of colleges : 7 No. of participants: 170 World Water Day was observed on 22.03.23 where the volunteers undertook the task of cleansing the river Women Health Awareness program was jointly organized by NSS Unit II Surya Sen Mahavidyalaya

			<p>and Mukhya Dhara Trust at Jabravita on 26.03.23</p> <ul style="list-style-type: none"> ● NSS II Constructed a toilet with attached bathroom for a poor woman at their adopted village, Jabravita ● Potholes on the road were repaired at Jabravita on 26.03.23 and 29.03.23. ● Wall painting was done by NSS volunteers in one of the five rooms given by the Principal of Polytechnic Government College at the college building at our adopted village Jabravita where they run their free education classes for 75 students. ● One volunteer from NSS Unit II (Abhinav Yadav) was selected and I, Babita Prasad, P.O. NSS UNIT II SSM was selected as Contingent Leader for the national integration camp at Patna, from 25.02.23 to 03.03.23. ● Two volunteers from NSS Unit II were selected for the national integration camp at Burdwan from 18.02.23 to 24.02.23. ● On the occasion of International Forest Day on 21.03.23, NSS II volunteers visited a small forest nearby our locality. They tried to work on sustainability, spoke to local people about saving the forest and arranged pots for birds on the tree so that they could make their home in this forest. ● Our active volunteer Anup Biswas donated his hair, grown for six months, to be sent to Cope With Cancer -Madat Trust on 31.03.23. ● The volunteers constructed a fish pond at the backyard of the canteen building of the college. ● The volunteers added books in the library made at our adopted village Jabravita and
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			<p>Installed a hand-made Water filter.</p> <ul style="list-style-type: none"> • Volunteer Anup Biswas created a group and took them all to Siliguri medical for donating blood on 30.03.23 and also organised a blood donation camp at the college premises on 31.03.23
NSS I			<ul style="list-style-type: none"> • 21st March 2023, NSS Unit I of Surya Sen Mahavidyalaya has organized a special Motivational Camp for voluntary blood donation. 61 volunteers participated. • 45 volunteers participated in the Mahananda River Cleanliness program near Porajhar on 28.02.23 from 11 am to 3 pm • On Wednesday 22nd March 2023, NSS Unit I organized a Blood Donation Camp in campus of Surya Sen Mahavidyalaya in association with Suryanagar Samaj Kalyan Sanstha. 33 units of blood was collected and handed over to the North Bengal Medical College • 97 NSS volunteers participated in a Dengue awareness rally organised on 29.03.23 from Surya sen Mahavidyalaya to Gate Bazar. Objective was to promote awareness about dengue.
Life Skill and Well-Being Cell			<ul style="list-style-type: none"> • A 30 hours Add-On Course on First Aid Training has been jointly organised by the Life Skill & Well Being Cell and NSS Unit 2 of Surya Sen Mahavidyalaya from 27.03.23 to 31.03.23 by the resource person Dr. Surendra Kumar Bharti, Director of Asha Paramedical & Nursing Institute. During these 5 days, Dr. Kumar trained the students as to how to

			<p>provide initial help to people experiencing problems such as depression, anxiety, disorders, psychosis, Substance, CPR & Dressing. 100 students participated in the course.</p> <ul style="list-style-type: none"> Life Skill and Well Being Cell organized a Faculty Induction Program with Hands on Training on How to make Brochure & Certificate on 27.03.23.
Women's Cell and internal complaint Committee	Observation of International Women's Day	<p>On 14th March 2023 Women's Cell of Surya Sen Mahavidyalaya in collaboration with Internal Complaint Committee of the College organised celebration of International Women's Day. The event could not be organised on 08.03.23 as it was a holiday. Encouraging women to embrace Equity and to participate more in technology and innovation were the main objectives of this event.</p>	
Student support and placement cell	Career counseling and awareness sessions with the students	<ul style="list-style-type: none"> Pune Institute Of Business Management, Pune, Maharashtra, organized a career counseling Seminar among the students of Surya Sen Mahavidyalaya on the 21st of March. 43 students participated Career counseling Seminar held on the 27th of April, 2023 at 2 pm at the KCPMSH as organised by the NAVYK 	

		<p>Organization, Siliguri to tap and enroll the probable students of our College for the One-year Certification Programme Programme on Travel & Tourism Management with wide ranging academic with instalment system of payment of Course Fees and Financing facilities with 100% placement potential.</p> <ul style="list-style-type: none"> ● Career counseling Seminar held on the 8th of April, 2023 at 1 pm at the SKSMH as organised by the CMR University, Bangalore to tap and enroll the probable students of our College for the MBA Programme at that University. ● Career counseling Seminar held on the 3rd of May, 2023 at 2 pm at the SKSMH as organised by the Sunstone Leap, Gurgaon, Haryana to tap probable students of our College for Job-oriented Programme at the Masters and other Professional Levels. ● Career counseling Seminar on 	
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		<p>‘Emerging career opportunities for our youth’ on the 17th of March, 2023 at 1 pm at the SKSMH for all the students of the college . Eminent resource person of the NSHM Institute of Kolkata, Shri Subir Sen addressed the gathering of our students and appraised them regarding numerous opportunities lying ahead of them simply by gathering knowledge and skill through pursuing different technical courses offered by the Institute</p>	
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The members expressed their satisfaction at the quality of the work carried out by different cells and departments and congratulated them on their endeavors.

Agenda 3:

Verification of CAS proposal of faculties

Resolution:

The documents for the CAS proposal of the following faculties were submitted for verification. Dr. Pompei Sarkar, Assistant Professor of Geography from Stage 1 to Stage 2 due on 25.01.2022; Smt. Nimu Rai, Assistant Professor of English from Stage 1 to Stage 2, due on 13.04.2022 and Dr. Phurba Tamang, Assistant Professor of Mathematics from Stage 1 to Stage 2, due on 30.08.2022.

Smt. Reema Doma Sherpa, Assistant Professor of Commerce submitted the necessary documents as was sought from her in the 36th meeting. Her promotion from Assistant Professor Stage 3 to Associate Professor is now due on 23.02.2023.

The members after scrutinizing the documents found the papers of all applicants in conformity with the applicable Government Order for promotion and placed the proposals before the Principal for further processing in the Governing Body Meeting.

Agenda 4:

Review of preparedness for SSR for cycle 2

Resolution:

The house discussed the new NAAC format for SSR and accordingly it is resolved the following:

- Dr. A. Palit and Dr. B. Rai, members, IQAC will take initiatives for organising seminars on IPR
- Dr. R. Goswami, coordinator website committee will organise a seminar on

Entrepreneurship

- Dr. B. R. Deb, HoD Political Science will organise a seminar on Research Methodology
- Exploring the possibility of a linkage with North Bengal Science Centre
- Dr. B. Rai, member, R & D Cell will take the responsibility of coordinating the “Rostra” lecture series

Agenda 5:

Miscellaneous

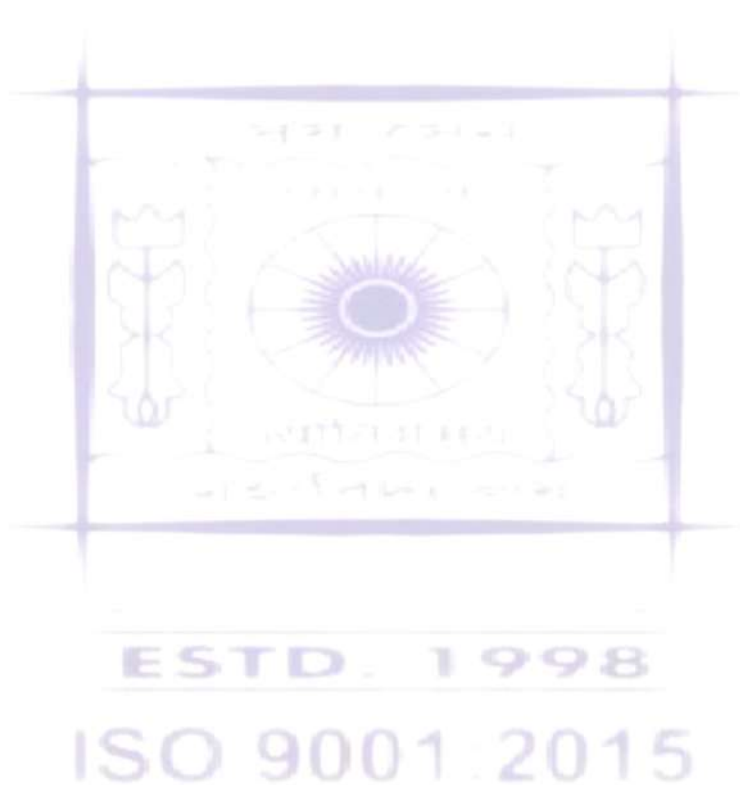
Resolutions:

1. As per the proposal of Dr. A. Palit the house agreed to co-opt Dr. Sanchita Das, SACT, Dept of English for the preparation of Criteria VI of SSR
2. Resolved that the IQAC coordinator will ask the departments / cells to update the IQAC about their academic and extra-curricular activities on a monthly basis.

Since there was no further agenda for discussion, the meeting ended with thanks to the chair.



Chairperson
IQAC



Coordinator
IQAC