



Surya Sen Mahavidyalaya

Siliguri



ASSESSMENT PERIOD
2018-2019 TO 2022-2023

SUPPORTING ATTACHMENTS

CRITERION – 6

Key Indicator- 6.2 Strategy Development and Deployment

6.2.2 Institution implements e-governance in its operations.

Contents:

A. Screen shots of various user interfaces

- a) Screenshot of e-governance implementation for complaint management
- b) Screenshot of e-governance implementation for Finance and Accounts
- c) Screenshot of online admission portal of the college
- d) Screenshot of the examination portal of the college and affiliating university

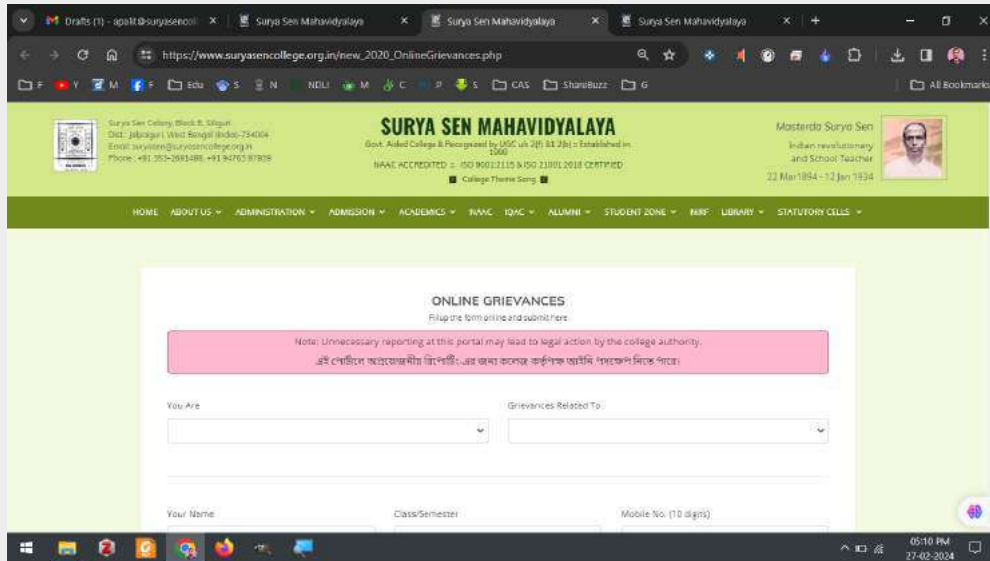
B. Institutional expenditure statements for the budget heads of e governance implementation ERP Document

- a) Institutional Expenditure Statements for the Financial Year 2018-19
- b) Institutional Expenditure Statements for the Financial Year 2019-20
- c) Institutional Expenditure Statements for the Financial Year 2020-21
- d) Institutional Expenditure Statements for the Financial Year 2021-22
- e) Institutional Expenditure Statements for the Financial Year 2022-23
- f) ERP Document: Work Order to the Vendor of the College Website
- g) ERP Document: Purchase of Koha Software for Library Automation
- h) ERP Document: Invoice for the Purchase of N-LIST

C. Excerpt of Resolution of the Meeting of Governing Body of the College

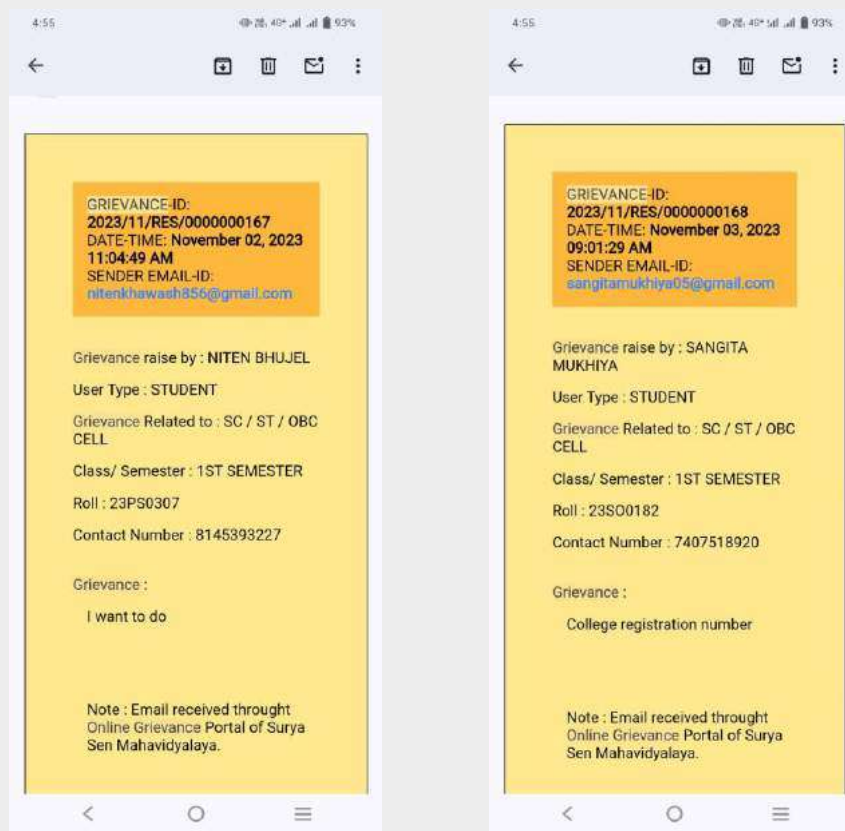
A. Screen shots of various user interfaces

a) Screenshots of complaint management



Screenshots of Online Grievance in the college website

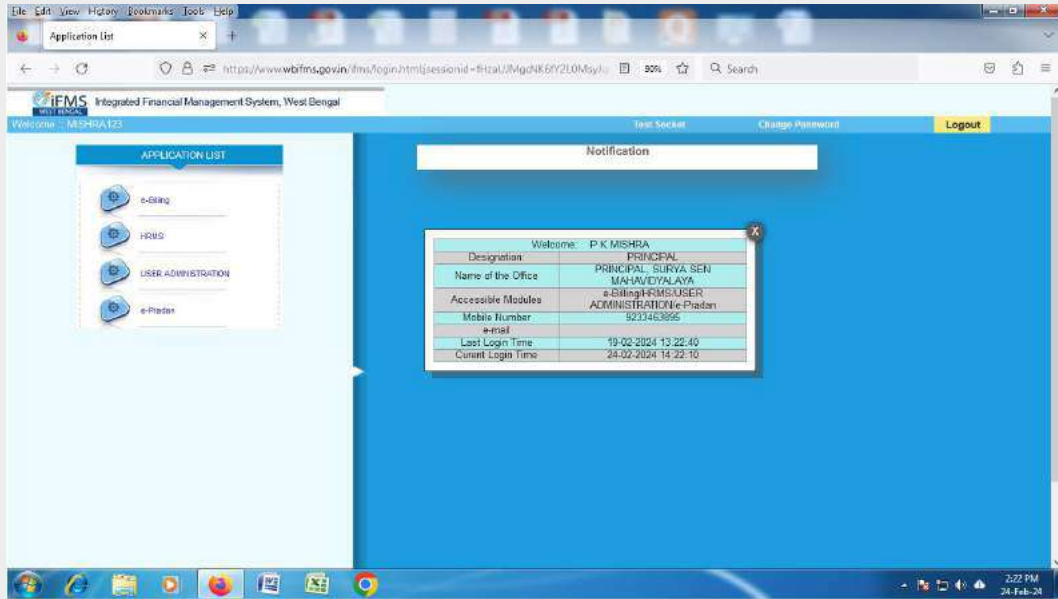
Link of the Page: https://suryasencollege.org.in/new_2020_OnlineGrievances.php



Screenshot of the Emails after registration of Grievances by the Students

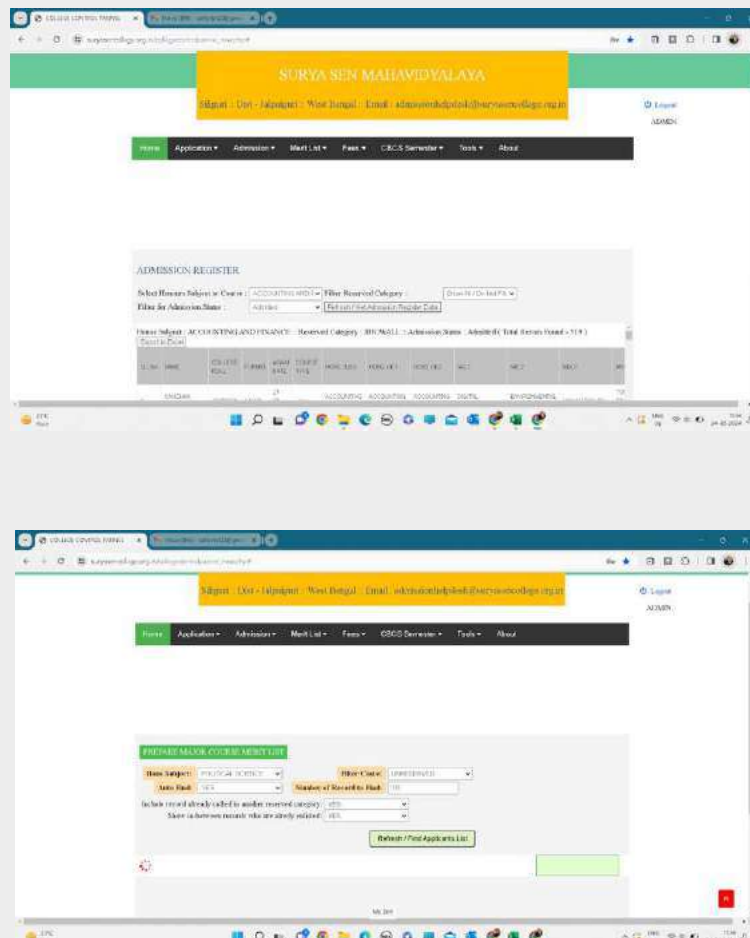

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliiguri - 734004

b) Screenshots of e-governance implementation for Finance and Accounts



Screenshot of the Integrated Financial Management System portal, Govt. of West Bengal

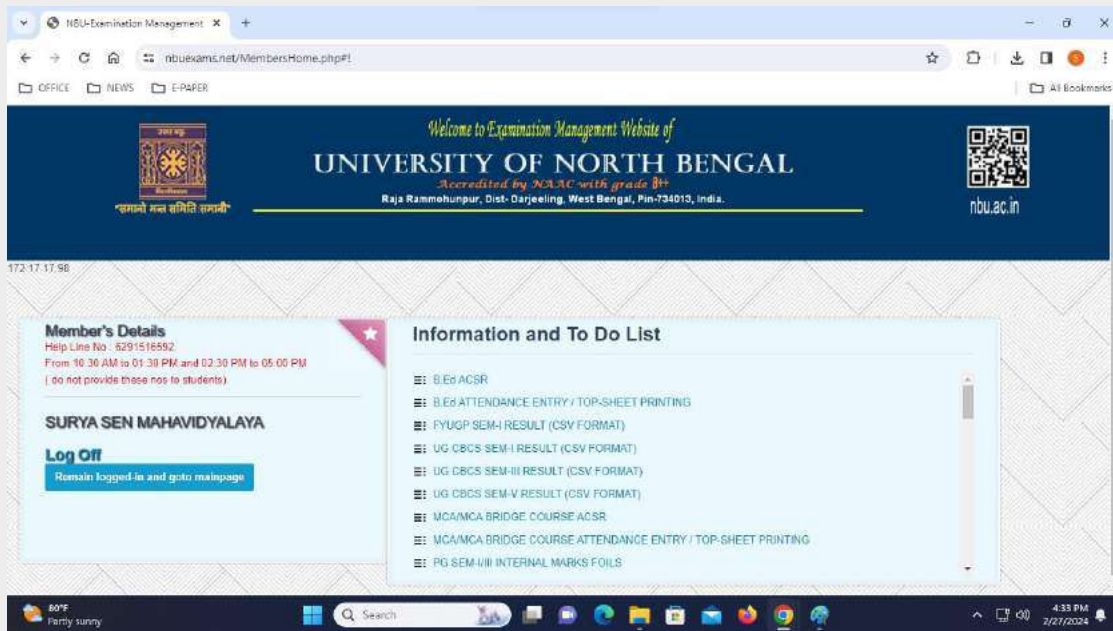
c) Screenshots of online admission portal of the college



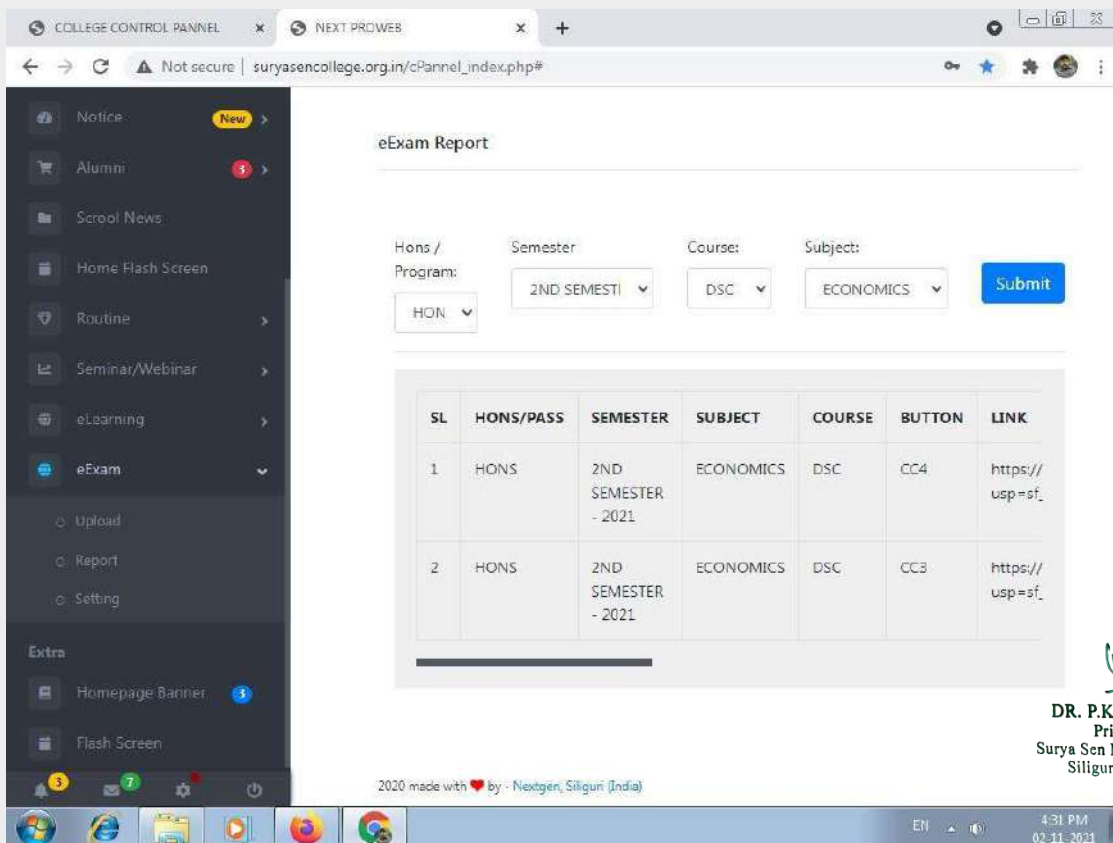

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

Screenshots of the admission portal in the college website for the students seeking admission.

d) Screenshot of the examination portal of the college and affiliating university



Screenshots of the examination portal of the affiliating university for conducting various examination related jobs.



Screenshots of the examination portal of the college for conducting various online examination related jobs.

***B. Institutional expenditure statements for the
budget heads of e-governance implementation ERP
Document***

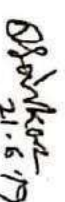
a) Institutional Expenditure Statements for the Financial Year 2018-19

SURYA SEN MAHAVIDYALAYA
Surya Sen Colony, Block-B, Siliguri - 734004

Income and Expenditure for the year ended 31.03.2019

Expenditure	Amount	Income	Amount
Admission Expenses	1,00,814.00	Admission Fees	6,18,491.00
Advertisement	24,256.00	Certificate Fee	1,530.00
Affiliation Fee	9,000.00	Students Fees Collection	1,68,84,310.85
AMC	42,418.00	Youth Welfare Office	10,000.00
Audit Fee	11,732.00	Arrear Salary (Govt. Grant)	31,67,190.00
Alumni Association	70,988.00	HRMS Grant	4,05,93,597.00
Bank Charges	4,520.90	Bank Interest	7,11,045.00
Bonus to TS / NTS (MgttPost) %	1,41,600.00	Misc Collection	1,74,534.00
Misc. Expenses	3,16,875.00	NBU Grant	26,920.00
Conveyance & Communication	84,000.00	Recruitment Application Fees	23,500.00
Electricity Expenses	2,56,527.00	Sale of Waste Paper	5,900.00
EPF Employer's Share	3,39,298.00	Tender Processing Fee	9,688.00
Excursion / Field Work	31,500.00	Interest on FD	4,99,655.00
Festival Fee (S.Puja)	1,10,000.00	Building Fund	10,05,765.30
Foundation Day Exprns	3,67,710.00	Games and Sports Fund	10,000.00
Full/Half Free	90,750.00	Grant for Bengali Seminar	1,20,000.00
Games & Sports	2,09,045.00	Lab Caution Fund	2,90,465.00
Green Audit Fees	17,000.00	UGC Grant	33,95,154.00
HRMS Salary Paid	4,05,93,597.00	Laboratory Fund	12,42,455.00
TS & NTS Salary (MgttPost) %	52,52,101.00		
Identity Card	2,51,248.00		
Improvement of Existing Premises	97,762.00		
Industrial Visit	9,400.00		
Internal Audit Fees	25,000.00		
IQAC	56,000.00		
ISO Certificate Fee	4,000.00		
Expenses for Kanyashree Sports Events	4,17,199.00		
Lab Contingency Expenses	21,304.00		
Legal / Professional Fee	80,460.00		
Library	36,252.00		
Repair & Maintenance	2,37,877.00		
Magazine Fee	2,22,601.00		
Mediclain	73,780.00		
NAAC	1,61,650.00		
NBU Centre Fee	4,89,447.00		
NBU Exam. Fee	11,25,330.00		



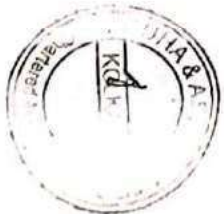

 21.6.19
 Accountant
 Surya Sen Mahavidyalaya
 Siliguri


 21.6.19
 PRINCIPAL
 SURYA SEN MAHAVIDYALAYA
 SILIGURI-04

Income and Expenditure for the year ended 31.03.2019

NBU Registration	6,51,250.00		
NBU Scrutiny Fee	31,140.00		
News Paper Bill	8,468.00		
Online Admission Exps	1,35,650.00		
Other Exam Centre Fee	23,450.00		
Postage	1,401.00		
Printing & Stationary	1,30,171.00		
Reassessment/ Scrutiny	1,60,650.00		
Recruitment Expenses	4,955.00		
Refund of Admission Fee	3,820.00		
Registration Fee	1,200.00		
Security Salary (College Fund) *	3,38,906.00		
Seminar / Invited Lecture	3,48,860.00		
Students Union Fee	7,63,200.00		
Telephone / Internet Exps	6,450.00		
Telephone / Internet Recharge Bill	25,831.00		
Travel & Conveyance	1,68,885.00		
Tuition Fee	17,31,330.00		
Depreciation	39,32,021.00		
Income over Expenditure	89,39,520.25		
	6,87,90,200.15		6,87,90,200.15

Observer
 21.6.19
 For S. GUHA & ASSOCIATES
 Chartered Accountants
 1, Avenue No. 17
 Surya Sen Mahavidyalaya
 Principal
 PATRICK BURRYA SEN MAHAVIDYALAYA
 SILIGURI-04
 Accountant
 Surya Sen Mahavidyalaya
 Siliguri
 Date: 25-06-2019
 TPN 522493E
 M.No. 308735



SURYA SEN MAHAVIDYALAYA
Surya Sen Colony, Block-B, Siliguri - 734004

Receipts and Payments for the year ended 31.03.2019

Receipts		Payments	
Opening Cash & Bank balance	Amount	Other Fund (Capital)	Amount
Cash in Hand	8,957.00	Development Fund	2,57,830.00
Axis-177726	1,07,97,373.37	NSS Grant Received and Payment	8,000.00
Baridhan Bank - 468342	28,00,019.91	Scholarship Grant	2,95,000.00
CBI - 46259	11,14,881.00	SSM Alumni Association	37,700.00
SBI - 38105	8,32,786.50	Students Aid Fund	66,530.00
SSM Alumni Association - 00147	37,888.00	Students Health Home	47,890.00
UPI - 02901	2,40,339.81	UGC Grant	6,485.00
UPI (Lb) - 10759	11,88,238.33		
UPI (NBDD)-9881	73,975.00	Loans (Liability)	
UPI (NSS) - 11002	22,762.00	Security Deposit	
			7,19,235.00
Other Fund (Capital)		Fixed Assets	
Donation Fund	46,000.00	A.C	1,02,000.00
SSM Std. Scholarship Fund	50,000.00	Books From General Fund	3,26,985.00
		Building	8,60,609.00
		Repair & Maintenance (Building)	27,04,532.00
		Building (Canteen)	12,79,510.00
Loans & Advances (Asset)		Building From General Fund	29,140.00
Advance	7,000.00	CCTV	7,17,968.00
Festival Advance	2,000.00	Computer From general Fund	30,565.00
		Electrical Fittings	6,99,468.00
		Fan From General Fund	35,380.00
Incomes		Fire Hydrant Systems	8,51,736.00
Certificate Fee	1,530.00	Furniture & Fixture	7,29,046.00
Admission Fees	6,18,491.00	Lab Equipments/Instrument	3,38,473.00
Students Fees Collection ✓	1,68,84,310.85	Library Automation Software	2,12,400.00
Youth Welfare Office	10,000.00	Machinery	1,04,565.00
Arrear Salary (Govt. Grant)	43,77,593.00	Medical Oxygen Cylinder	6,490.00
HRA/MS Salary	4,05,93,597.00	Solar Power System	7,90,672.00
Bank Interest	7,11,045.00	TV	46,500.00
Misc Collection	1,74,334.00	Wi-Fi	4,97,551.00
NBU Grant	26,920.00		
Recruitment Application Fees	23,500.00		
Sale of Waste Paper	5,900.00		
Tender Processing Fee	9,688.00		
		Expenses	
		Admission Expenses	1,00,814.00
		Advertisement	24,256.00
		Affiliation Fee	9,000.00
		Alumni Association	70,888.00
		AMC	42,413.00
		Audit Fee	1,000.00
		Bank Charges	4,530.90
		Bonus to TS / NTS (Mgt. Post)	1,41,680.00
		Misc Expenses	3,16,875.00
		Conveyance & Communication	84,000.00
		Digital Language Library	1,50,000.00
			1,03,63,590.00
Total	6,34,36,908.85		

Accountant
21-5-19

Accountant

Surya Sen Mahavidyalaya
Siliguri




Principal
SURYA SEN MAHAVIDYALAYA
SILIGURI-04

Receipts and Payments for the year ended 31.03.2019

Electricity Expenses	2,56,527.00
EPF Employer's Share	3,64,540.00
Excursion / Field Work	31,500.00
Festival Fee (S Pujā)	1,10,000.00
Foundation Day Exps	3,67,710.00
Full / Half Free	90,750.00
Games & Sports	2,09,045.00
Green Audit Fees	17,000.00
HRMS Salary	4,05,93,597.00
Identity Card	2,51,248.00
Improvement of Existing Premises ✓	97,782.00
Industrial Visit	9,400.00
Internal Audit Fees	25,000.00
IQAC	56,000.00
ISO Certificate Fee	4,000.00
Expenses for Kanyashree Sports Events	4,17,199.00
Lab Contingency	21,304.00
Legal / Professional Fee	80,460.00
Library	36,252.00
Repair & Maintenance (Machinery)	38,892.00
Repair & Maintenance (Furniture & Fixture)	45,002.00
Repair & Maintenance (Electric)	66,984.00
Repair & Maintenance (Computer)	55,701.00
Repair & Maintenance (AC)	31,388.00
Magazine Fee	2,22,601.00
Mediclaim	73,780.00
NAAC	1,61,650.00
NBU Centre Fee	4,89,447.00
NBU Exam. Fee	11,25,330.00
NBU Registration	6,51,250.00
NBU Scrutiny Fee	31,140.00
News Paper Bill	8,468.00
Online Admission Exps	1,35,650.00
Other Exam Centre Fee	23,450.00
Postage	1,401.00
Printing & Stationary	1,30,171.00
Reassessment/ Scrutiny	1,60,650.00
Recruitment Expenses	4,955.00
Refund of Admission Fee	3,820.00
Registration Fee	1,200.00
Security Salary (College Fund)	3,38,908.00
Seminar / Invited Lecture	3,48,880.00
Staff Income Tax Expenses	1,90,299.00
Students Union Fee	7,63,200.00
Telephone / Internet Exps	6,480.00
Telephone / Internet Recharge Bill	25,831.00
Travel & Conveyance	1,68,885.00
TS & NTS Salary (Mgt./Post)	47,78,816.00
Tuition Fee	17,31,380.00

5,58,00,182.90


 ACCOUNTANT
 Surya Sen Mahavidyalaya
 Siliguri


 PRINCIPAL
 SURYA SEN MAHAVIDYALAYA
 SILIGURI-64



Receipts and Payments for the year ended 31.03.2019

Opening Cash & Bank balance			
Cash in Hand		11,948.00	
Axis-177726		79,89,773.90	
Bandhan Bank - 468342		22,85,673.24	
CBI - 46259		49,411.00	
SBI - 38105		8,87,257.50	
UBI - 13993		1,54,807.02	
UBI (Lib) - 10759		15,83,931.77	
UBI (NBDD)-9881		76,598.00	
UBI (NSS) - 11002		16,285.00	
UBI NSS Unit - II - 13437		479.44	
			1,35,56,184.87
	8,06,59,149.77		8,06,59,149.77

Siliguri Camp
Siliguri
Date : 25.06.2019

Accountant
21.6.19
Surya Sen Mahavidyalaya
Accountant
Surya Sen Mahavidyalaya
Siliguri

For S. GUHA & ASSOCIATES
Chartered Accountants

9 sur-ebb M-tr
FPN 322495E
49 No. 518743

Principal
Surya Sen Mahavidyalaya
PRINCIPAL
SURYA SEN MAHAVIDYALAYA
SILIGURI



b) Institutional Expenditure Statements for the Financial Year 2019-20

SURYA SEN MAHAVIDYALAYA

Surya Sen Colony, Block-B, Siliguri - 734004

Income and Expenditure for the year ended 31.03.2020

Expenditur	Amount	Income	Amount
Admission Expenses	47,462.00	Admission Fees	1,610,655.00
Advertisement	16,170.00	Students Fees Collection	21,644,055.67
ANC	66,373.00	HRMS Grant	38,239,163.00
Audit Expenses	15,173.00	Bank Interest	786,550.47
Bank Charges	4,485.49	Canteen Rent	5,000.00
Bonus to TS / NTS (Mgt.Post)	156,400.00	IGNOU Expenditure Plan	4,400.00
Building (Repair & Maintenance)	783,712.00	Interest on FD	3,525,027.00
Certificate Fee	1,000.00	Misc Collection	83,471.00
Computer (Repair & Maintenance)	41,769.00	NBU Centre Fee	897,661.00
Contingency	329,355.10	NBU Exam. Fee	20,440.00
Conveyance & Communication	77,000.00	Other Exam Centre Fee	106,367.00
Electric Bill	334,126.00	Recruitment Application Fees	15,500.00
Electric (Repair & Maintenance)	42,539.00	Sale of Waste Paper	1,000.00
EPF Employer's Share	330,326.00	Tender Processing Fee	18,750.00
Excursion / Field Work	16,200.00		
Festival Advance W/off	200,000.00		
Festival Fee (S.Puja)	305,640.00		
Foundation Day Expns	130,223.00		
HRMS Salary Paid	38,239,163.00		
Full/Half Free	86,350.00		
Games & Sports Fees	329,263.00		
Games & Sports Registration Fees	400.00		
Identity Card	8,769.00		
Improvement of Existing Premises	238,250.00		
Industrial Visit	9,000.00		
Internal Audit Fees	25,000.00		
IQAC Contingency	4,202.00		
Kangashree Mini Marathon	6,490.00		
Lab Chemicals	49,677.00		
Lab Contingency	14,680.00		
Landscape Garden Maintenance	55,589.00		
Legal / Professional Fee	60,586.00		
Library Related Expenses	25,899.00		
Machinery (Repair & Maintenance)	57,356.00		
Magazine Fee	193,200.00		
NAAC	522,941.00		
NBU Affiliation Fees	9,000.00		
NBU Students Registration Fees	686,500.00		

Contd. Page - 2

Obenkor
16.10.20
ACCOUNTANT
Surya Sen Mahavidyalaya

16
16/10/2020
SURYA SEN MAHAVIDYALAYA
SILIGURI



Income and Expenditure for the year ended 31.03.2020

NCC	4,785.00		
News Paper Bill	19,538.00		
Postage	1,076.90		
Printing & Stationary	119,478.00		
Recruitment Expenses	1,000.00		
Science Day Expenses	6,897.00		
Security Salary (College Fund)	338,569.00		
Seminar / Invited Lecture	60,442.00		
Student Health Home Expenses	26,497.00		
Students Union Fee	856,068.00		
Telephone / Internet Expns	43,879.00		
Telephone/ Internet Recharge Bill	46,176.00		
Travel & Conveyance	202,709.00		
TS & NTS Salary (Mgt.Post)	5,220,188.00		
Tuition Fee	2,226,300.00		
WB State Emergency Relief Fund (Expenses)	101,800.00		
Women's Day Expenses	4,700.00		
Zestival	59,630.00		
Depreciation	4,453,316.00		
Income over Expenditure	9,644,722.65		
	66,958,040.14		66,958,040.14

For S. GUHA & ASSOCIATES
Chartered Accountants

Abanika
16.10.20

Accountant

Surya Sen Mahavidyala

Auditor

S.Guha & Associates

Sourabh Mitra

Partner

16
16/10/2020
Principal

Surya Sen Mahavidyalaya

Siliguri Camp

Siliguri

Date: 16-10-2020

ACCOUNTANT

Surya Sen Mahavidyalaya

SURYA SEN MAHAVIDYALAYA
SILIGURI



SURYA SEN MAHAVIDYALAYA

Surya Sen Colony, Block-B, Siliguri - 734004

Receipts and Payments for the year ended 31.03.2020

Receipts	Amount	Amount	Payments	Amount	Amount
Opening Cash & Bank balance			Other Fund (Capital)		
Cash in Hand	11,868.00		SSM Std. Scholarship Fund	79,000.00	
Bank-477726	7,989,773.90		Students Aid Fund	55,400.00	
Bank-468342	2,785,673.24		Students Health Home	28,038.00	162,438.00
Bank-46258	49,411.00				
Bank-38105	887,257.50		Fixed Assets		
Bank-43853	154,807.02		A.C	32,770.00	
Bank (D.B.) - 10759	1,583,931.77		Aquaguard	14,688.00	
Bank (NCOO)-9881	76,598.00		Books & Journal From Library Fund	56,414.00	
Bank (KSS) - 1002	16,285.00		Building (Canteen)	1,382,309.00	
Bank KSS Unit - II - 13437	479.44		Building From General Fund	167,027.00	
		13,556,184.87	CCTV	217,927.00	
			Computer From General Fund	664,448.00	
Other Fund (Capital)			Electrical Fittings	147,316.00	
Donation Fund	200,000.00		Fan From General Fund	15,855.00	
UGC Grant (Research Project)	171,535.00	371,535.00	Fire Hydrant Systems	32,804.00	
			Furniture & Fixture From General Fund	303,838.00	
Liens (Liability)			Furniture & Fixture From Library Fund	509,377.00	
Security Deposit		5,000.00	Internal Road / Pavement	282,905.00	
			Lab Equipments/Instrument	286,611.00	
Current Liabilities			Library Equipment/Instruments	88,810.00	
Professional Tax		480.00	Solar Power System	96,000.00	
			Software	150,000.00	
Current Assets			Furniture & Fixture (Terracotta Work)	1,664,880.00	6,113,979.00
Staff Income Tax Recover		190,299.00			
			Current Assets		
Incomes			WB State Emergency Relief Fund Receiv	98,200.00	
Admission Fees	1,610,655.00		Advance Salary Receivable	484,234.00	582,434.00
Students Fees Collection	21,700,155.67				
Bank Interest	786,550.47		Expenses		
Canteen Rent	5,000.08		Admission Expenses	47,462.00	
GENCO Expenditure Plan	4,400.00		Advertisement	16,170.00	
Misc Collection	83,471.00		AMC	66,373.00	
WED Centre Fee	897,661.00		Audit Fees	21,464.00	
WED Exam. Fee	20,440.00		Audit Expenses	15,173.00	
Other Exam Centre Fee	106,367.00		Bank Charges	4,485.49	
Recruitment Application Fees	15,500.00		Bonus to TS / NTS (Mgt.Post)	156,400.00	
Sale of Waste Paper	1,000.00		Building (Repair & Maintenance)	783,712.00	
Transfer Processing Fee	18,750.00	25,249,950.14	Certificate Fee	1,000.00	
			Computer (Repair & Maintenance)	41,769.00	
			Contingency	328,635.10	

Banko
16.10.20

ACCOUNTANT
Surya Sen Mahavidyalaya

66
16/10/20
SURYA SEN MAHAVIDYALAYA

Contd. Page 2



Receipts and Payments for the year ended 31.03.2020

Conveyance & Communication	77,000.00
EPF Employer Contribution	377,035.00
Electric Bill	334,126.00
Electric (Repair & Maintenance)	42,539.00
Excursion / Field Work	16,200.00
Festival Fee (S.Puja)	305,640.00
Foundation Day Exps	130,223.00
Full/Half Free	86,350.00
Games & Sports Fees	329,263.00
Games & Sports Registration Fees	400.00
Identity Card	8,769.00
Improvement of Existing Premises	238,250.00
Industrial Visit	9,000.00
Internal Audit Fees	25,000.00
IOAC Contingency	4,202.00
Kanyashree Mini Marathon	6,490.00
Lab Chemicals	49,677.00
Lab Contingency	14,680.00
Landscape Garden Maintenance	55,589.00
Legal / Professional Fee	60,586.00
Library Related Expenses	25,899.00
Machinery (Repair & Maintenance)	57,356.00
Magazine Fee	193,200.00
NAAC	522,941.00
NBU Affiliation Fees	9,000.00
NBU Students Registration Fees	686,500.00
NCC	4,785.00
News Paper Bill	19,538.00
Postage	1,076.90
Printing & Stationary	119,478.00
Recruitment Expenses	1,000.00
Science Day Expenses	6,897.00
Security Salary (College Fund)	338,569.00
Seminar / Invited Lecture	60,442.00
Student Health Home Expenses	26,497.00
Students Union Fee	856,068.00
Telephone / Internet Exps	43,879.00
Telephone/ Internet Recharge Bill	46,176.00
Travel & Conveyance	202,709.00
TS & NTS Salary (Mgt.Past)	5,665,863.00
Tution Fee	2,226,300.00
Women's Day Expenses	4,700.00
WB State Emergency Relief Fund	101,800.00
Zestival	59,630.00
	14,933,966.49

D. Senka
16.10.20

ACCOUNTANT

Surya Sen

16/10/2020
PRINCIPAL

SURYA SEN MAHARAJA

Contd. Page - 3



Receipts and Payments for the year ended 31.03.2020

			Closing Cash & Bank balance		
			Cash in Hand	20,043.00	
			Axis-177726	13,984,157.54	
			Bandhan Bank - 468342	2,371,882.94	
			CBI - 46259	51,169.00	
			SBI - 38105	87,153.50	
			UBI - 13993	80,298.06	
			UBI (Lib) - 10759	924,141.60	
			UBI (NBDD)-9881	79,237.00	
			UBI (NSS) - 11002	1,382.00	
			UBI NSS Unit - II - 13437	1,166.88	
					17,580,631.52
		39,373,449.01			39,373,449.01

For S. GUHA & ASSOCIATES
Chartered Accountants

Benkon
16.10.20
Accountant

Surya Sen Mahavidyalaya

ACCOUNTANT

Surya Sen Mahavidyalaya

Jayesh Mitra
Auditor

S. Guha & Associates Partner

Tejopriya
Principal

Surya Sen Mahavidyalaya

PRINCIPAL

SURYA SEN MAHAVIDYALAYA

SILIGURI-04

Siliguri Camp

Siliguri

Date: 16-10-2020



c) Institutional Expenditure Statements for the Financial Year 2020-21

SURYA SEN MAHAVIDYALAYA

Surya Sen Colony, Block-B, Siliguri - 734004

Income and Expenditure for the year ended 31.03.2021

Expenditur	Amount	Income	Amount
Admission Expenses	254,876.00	Admission Fees	743,435.00
Allumni Association	18,300.00	Students Fees Collection	17,572,707.00
AMC	60,365.00	HRMS Grant	59,726,345.00
Audit Expenses	5,985.00	Bank Interest	726,079.00
Audit Fee	13,164.00	IGNOU Expenditure Plan	41,000.00
Bank Charges	5,936.04	Interest on FD	1,750,911.00
Bonus to TS / NTS (Mgt.Post)	80,400.00	Misc Collection	138,034.00
CCTV (Repair & Maintenance)	22,116.00	NBU Centre Fee	739,295.00
Computer (Repair & Maintenance)	60,336.00	Other Exam Centre Fee	85,386.00
Contingency	132,599.00	Sale of Waste Paper	500.00
Conveyance & Communication	84,000.00	Tender Processing Fee	12,500.00
Electric Bill	142,174.00		
Electric (Repair & Maintenance)	10,176.00		
EFF Employer's Share	159,976.00		
Faculty/Staff Skill Development	15,750.00		
Festival Fee (S.Puja)	120,500.00		
Foundation Day Exprs	152,750.00		
Full/Half Free	14,420.00		
HRMS Salary Paid	59,726,345.00		
Games & Sports Expenses	16,120.00		
Green Audit	35,000.00		
Identity Card	409,701.00		
Lab Contingency	1,725.00		
Landscape Garden Maintenance	80,096.00		
Legal / Professional Fee	165,476.00		
Library Related Expenses	15,230.00		
Machinery (Repair & Maintenance)	26,037.00		
NBU Affiliation Fees	12,000.00		
NBU Exam. Fee	2,100.00		
NBU Games & Sports Fees	180,695.00		
NBU Games & Sports Registration Fees	1,000.00		
NBU Students Registration Fees	609,600.00		
NCC	1,905.00		
News Paper Bill	25,394.00		
Postage	1,238.00		
Printing & Stationary	53,436.00		
Security Salary (College Fund)	339,783.00		
Seminar / Invited Lecture	6,178.00		
Staff Mediclaim	55,797.00		
Student Aid Expenses	21,879.00		
Students Health Home Contribution	64,250.00		
Students Union Fee	642,500.00		
Telephone/ Internet Recharge Bill	40,328.00		
Travel & Conveyance	93,549.00		
TS & NTS Salary (Mgt.Post)	2,183,930.00		
Tution Fee	2,768,370.00		
Xerox Machine (Repair & Maintenance)	5,655.00		
Zestival	43,040.00		
Depreciation	4,202,079.00		
Income over Expenditure	8,351,932.96		
	81,536,192.00		81,536,192.00

Siliguri Camp
Siliguri

Abaneta
5-8-21
Accountant
Surya Sen Mahavidyalaya

Date : 5-8-2021

ACCOUNTANT
Surya Sen Mahavidyalaya

Mudaly
20.01.21
Internal Auditor



S/P/21
Principal
Surya Sen Mahavidyalaya

PRINCIPAL
SURYA SEN MAHAVIDYALAYA
SILIGURI-04

SURYA SEN MAHAVIDYALAYA
Surya Sen Colony, Block-B, Siliguri - 734004

Receipts and Payments for the year ended 31.03.2021

Receipts	Amount	Amount	Payments	Amount	Amount
Opening Cash & Bank balance			Other Fund (Capital)		
Cash in Hand	20,043.00		Donation Fund	265,976.00	
Axis-177726	13,964,157.54		NSS Grant Received	265,120.00	
Bandhan Bank - 468342	2,371,882.94		Students Aid Fund	70,000.00	
CBI - 46259	51,169.00		UGC Grant (Research Project)	234,624.00	835,720.00
SBI - 38105	87,153.50				
UBI - 13993	80,298.06		Fixed Assels		
UBI (Lib) - 10759	924,141.60		A.C	185,000.00	
UBI (NBDD)-9881	79,237.00		Books From General Fund	960.00	
UBI (NSS) - 11002	1,382.00		Books & Journal From Library Fund	45,842.00	
UBI NSS Unit - II - 13437	1,166.88		Building (Canteen)	1,074,229.00	
		17,580,631.52	Camera	11,500.00	
Other Fund (Capital)			Computer From General Fund	64,316.00	
Donation Fund	30,000.00		Electrical Fittings	74,901.00	
NSS Grant Received	265,120.00		Furniture & Fixture From General Fund	351,872.00	
Scholarship Grant	25,000.00		Furniture & Fixture From Library Fund	189,123.00	
Students Aid Fund	20,000.00		Lab Equipments/Instrument General Fund	92,635.00	
UGC Grant (Research Project)	239,880.00	580,000.00	Machinery	9,590.00	
			Printer From General Fund	13,600.00	
Current Liabilities			Projector	29,000.00	
Security Deposit Received		65,000.00	Solar Power System	96,000.00	
			Telephone / Internet Exprs	10,500.00	
Current Assets			TV	328,990.00	2,578,058.00
Advance Salary Receivable	308,054.00		Current Liabilities		
WB State Emergency Relief Fund Receivable	98,200.00	406,254.00	Professional Tax	2,610.00	
			Amount Payable for Books & Journal	371,828.00	
Incomes			Amount Payable to Alumni Associates	56,100.00	430,538.00
Admission Fees	743,435.00		Current Assets		
Students Fees Collection	17,572,707.00		DR. P K Mishra (EPF Cont.)	38,728.00	
Bank Interest	726,079.00		Security Deposit with JIO	2,500.00	41,228.00
IGNOU Expenditure Plan	41,000.00		Investment		
Misc Collection	138,034.00		FD Bandhan Bank	3,000,000.00	
NBU Centre Fee	739,295.00		FD Union Bank	8,000,000.00	11,000,000.00
Other Exam Centre Fee	85,386.00		Expenses		
Sale of Waste Paper	500.00		Admission Expenses	254,876.00	
Tender Processing Fee	12,500.00	20,058,936.00	Allumni Association	18,300.00	
			AMC	60,265.00	
			Audit Expenses	5,985.00	
			Audit Fee	13,164.00	
			Bank Charges	5,936.04	
			Bonus to TS / NTS (Mgt.Post)	80,400.00	
			CCTV (Repair & Maintenance)	22,116.00	
			Computer (Repair & Maintenance)	60,336.00	
			Contingency	131,286.00	
			Conveyance & Communication	84,000.00	
			Electric Bill	142,174.00	
			Electric (Repair & Maintenance)	10,176.00	
			EPF Contribution	129,975.00	
			Faculty/Staff Skill Development	15,750.00	
			Festival Fee (S.Puja)	120,500.00	
			Foundation Day Exprs	152,750.00	
			Full/Half Free	14,420.00	
			Games & Sports Expenses	16,120.00	
			Green Audit	35,000.00	
			Identity Card	409,701.00	
			Lab Contingency	1,725.00	
			Landscape Garden Maintenance	80,096.00	
			Legal / Professional Fee	165,476.00	
			Library Related Expenses	15,230.00	
			Machinery (Repair & Maintenance)	26,037.00	

Contd. Page-2

B. Saha
5-8-21
ACCOUNTANT
Surya Sen Mahavidyalaya

S. Saha
PRINCIPAL
SURYA SEN MAHAVIDYALAYA
SILIGURI-04

Receipts	Amount	Amount	Payments	Amount	Amount
			NBU Affiliation Fees	12,000.00	
			NBU Exam. Fee	2,100.00	
			NBU Games & Sports Fees	180,695.00	
			NBU Games & Sports Registration Fees	1,000.00	
			NBU Students Registration Fees	609,600.00	
			NCC	1,905.00	
			News Paper Bill	25,394.00	
			Postage	1,238.00	
			Printing & Stationary	53,436.00	
			Security Salary (College Fund)	339,783.00	
			Seminar / Invited Lecture	6,178.00	
			Staff Mediclaim	55,797.00	
			Students Health Home Contribution	64,250.00	
			Students Union Fee	642,500.00	
			Telephone / Internet Recharge Bill	40,328.00	
			Travel & Conveyance	93,549.00	
			TS & NTS Salary (Mgt.Post)	2,183,930.00	
			Tuition Fee	2,758,470.00	
			Xerox Machine (Repair & Maintenance)	5,655.00	
			Zestival	43,040.00	9,192,742.04
			Opening Cash & Bank balance		
			Cash in Hand	5,225.00	
			Axis-177726	10,241,442.74	
			Bandhan Bank - 468342	2,284,737.94	
			CBI - 46259	52,764.00	
			SBI - 38105	86,504.50	
			UBI - 13993	107,853.87	
			UBI (Lib) - 10759	1,748,009.35	
			UBI (NBDD)-9881	82,561.00	
			UBI (NSS) - 11002	1,982.00	
			UBI NSS Unit - II - 13437	1,455.08	14,612,535.48
		38,690,821.52			38,690,821.52

Siliguri Camp
Siliguri
Date: 05.08.2021

S. S. 21
Accountant
Surya Sen Mahavidyalaya

M. D. 20-01-21
Internal Auditor

Principal
Surya Sen Mahavidyalaya

ACCOUNTANT
Surya Sen Mahavidyalaya



PRINCIPAL
SURYA SEN MAHAVIDYALAYA
SILIGURI-04

d) Institutional Expenditure Statements for the Financial Year 2021-22

SURYA SEN MAHAVIDYALAYA

Surya Sen Colony, Block-B, Siliguri - 734004

Income and Expenditure for the year ended 31.03.2022

Expenditur	Amount	Income	Amount
Admission Expenses	48,950.00	Students Fees Collection	22,778,227.05
Advertisement	51,000.00	HRMS Grant	59,916,782.00
Allumni Association	227,290.00	Auditorium Hire Charges	5,000.00
AMC	16,520.00	Bank Interest	557,362.15
Audit Expenses	4,000.00	IGNOU Expenditure Plan	157,234.00
Bank Charges	6,369.59	Interest on FD	2,096,529.00
Bonus to TS / NTS (Mgt.Post)	86,800.00	Kanyashree Mini Marathon	6,100.00
Books & Periodicals	75,000.00	Misc Collection	84,568.00
Building (Repair & Maintenance)	768,054.00	NBU Centre Fee	1,785,035.00
CCTV (Repair & Maintenance)	71,050.00	Other Exam Centre Fee	88,257.00
Computer (Repair & Maintenance)	130,061.00	Tender Processing Fee	26,000.00
Contingency	313,001.00		
Conveyance & Communication	84,000.00		
Electric Bill	181,468.00		
Electric (Repair & Maintenance)	132,231.00		
EPF Employer's Share	257,574.00		
Foundation Day Expns	306,503.00		
Full/Half Free	39,155.00		
Furniture & Fixture (Repair & Maintenance)	766,134.00		
Games & Sports Expenses	45,935.00		
Green Audit	17,500.00		
HRMS Salary Paid	59,916,782.00		
Identity Card	68,857.00		
Industrial Visit Expns.	3,500.00		
Internal Audit Fees	25,000.00		
Lab Contingency	17,329.00		
Language Lab Expns.	38,350.00		
Legal / Professional Fee	72,275.00		
Library Related Expenses	10,450.00		
Machinery (Repair & Maintenance)	25,505.00		
NBU Affiliation Fees	12,000.00		
NBU Games & Sports Affiliation Fee	1,000.00		
NBU Games & Sports Fees	203,940.00		
NBU Students Registration Fees	679,800.00		
NCC Related Expns	35,352.00		
News Paper Bill	19,846.00		
Online Admission Expns	203,800.00		
Postage	1,789.00		
Printing & Stationary	72,758.00		
Security Salary (College Fund)	337,714.00		
Seminer / Invited Lecture	12,675.00		
Staff Mediclaim	60,127.00		
Student Aid Expenses	41,891.00		
Student Health Home Expenses	82,810.00		
Students Union Fee	837,700.00		
Telephone/ Interent (R & M)	44,980.00		
Telephone/ Internet Recharge Bill	55,875.00		
Travel & Conveyance	100,315.00		
TS & NTS Salary (Mgt.Post)	3,247,100.00		
Tuition Fee	2,975,550.00		
Xerox Machine (Repair & Maintenance)	9,990.00		
Depreciation	3,869,417.00		
Income over Expenditure	10,788,021.61		
	87,501,094.20		87,501,094.20

Siliguri Camp
Siliguri
Date: 11.7.22

Accountant
Surya Sen Mahavidyalaya

Internal Auditor

Principal
Surya Sen Mahavidyalaya

ACCOUNTANT
Surya Sen Mahavidyalaya



PRINCIPAL
SURYA SEN MAHAVIDYALAYA
SILIGURI-04

SURYA SEN MAHAVIDYALAYA

Surya Sen Colony, Block-B, Siliguri - 734004

Receipts and Payments for the year ended 31.03.2022

Receipts	Amount	Amount	Payments	Amount	Amount
Opening Cash & Bank balance			Other Fund (Capital)		
Cash In Hand	5,225.00		Donation Fund/ Expenses	100,000.00	
Axis-177726	10,241,442.74		NSS Grant Received and Payment	105,399.00	
Bandhan Bank - 468342	2,284,737.94		UGC Grant (Research Project)	269,101.00	474,500.00
CBI - 46259	52,764.00		Fixed Assets		
SBI - 38105	86,504.50		A.C	38,276.00	
UBI - 13993	107,853.87		Books From General Fund	2,900.00	
UBI (Lib) - 10759	1,748,009.35		Books & Journal From Library Fund	283,115.00	
UBI (NBDD)-9881	82,561.00		Building (Canteen)	716,563.00	
UBI (NSS) - 11002	1,982.00		Building From General Fund	299,250.00	
UBI NSS Unit - II - 13437	1,455.08		Computer From General Fund	152,050.00	
		14,612,535.48	Electrical Fittings	229,807.00	
Other Fund (Capital)			Equipments / Instruments From General Fund	208,424.00	
Donation Fund/ Expenses	100,000.00		Furniture & Fixture From General Fund	345,371.00	
NSS Grant Received and Payment	105,399.00		Machinery	18,240.00	
SSM Std. Scholarship Fund	20,500.00		Xerox Machine From Library Fund	123,900.00	2,417,896.00
UGC Grant (Research Project)	291,827.00	517,726.00	Current Liabilities		
Current Assets			Tuition Fees Payable		9,900.00
DR. P K Mishra (EPF Cont.)	231.00		Current Assets		
Advance Salary Receivable	176,180.00		Security Deposit with WBSEDCL		125,036.00
Security Money Receipt/Payment	149,425.00	325,836.00	Investment		
Incomes			FD Union Bank		10,000,000.00
Students Fees Collection	22,778,227.05		Expenses		
Auditorium Hire Charges	5,000.00		Admission Expenses	48,950.00	
Bank Interest	537,362.15		Advertisement	51,000.00	
IGNOU Expenditure Plan	157,234.00		Alumni Association	108,150.00	
Kanyashree Mini Marathon	6,100.00		AMC	16,520.00	
Misc Collection	9.00		Audit Expenses	4,000.00	
NBU Centre Fee	1,785,035.00		Bank Charges	6,369.59	
Other Exam Centre Fee	88,257.00		Bonus to TS / NTS (Mgt Post)	86,800.00	
Tender Processing Fee	26,000.00	25,403,224.20	Books & Periodicals	75,000.00	
			Building (Repair & Maintenance)	768,054.00	
			CCTV (Repair & Maintenance)	71,050.00	
			Computer (Repair & Maintenance)	130,061.00	
			Contingency	313,001.00	
			Conveyance & Communication	84,000.00	
			Electric Bill	181,168.00	
			Electric (Repair & Maintenance)	132,231.00	
			EPF Contribution	235,833.00	
			Foundation Day Expns	306,503.00	
			Full/Half Free	39,155.00	
			Furniture & Fixture (Repair & Maintenance)	766,134.00	
			Games & Sports Expenses	45,935.00	
			Green Audit	17,500.00	
			Identity Card	68,857.00	
			Industrial Visit Expns.	3,500.00	
			Internal Audit Fees	25,000.00	
			Lab Contingency	17,329.00	
			Language Lab Expns.	38,350.00	
			Legal / Professional Fee	72,275.00	
			Library Related Expenses	10,450.00	
			Machinery (Repair & Maintenance)	25,505.00	
			NBU Affiliation Fees	12,000.00	
			NBU Games & Sports Affiliation Fee	1,000.00	
			NBU Games & Sports Fees	203,940.00	
			NBU Students Registration Fees	679,800.00	
			NCC Related Expns	35,352.00	
			News Paper Bill	19,846.00	

Accountant
11.7.2022

ACCOUNTANT
Surya Sen Mahavidyalaya

Principal
11/7/22

PRINCIPAL
SURYA SEN MAHAVIDYALAYA

		Online Admission Exps	203,800.00	
		Postage	1,789.00	
		Printing & Stationary	72,758.00	
		Security Salary (College Fund) ✓	337,714.00	
		Seminer / Invited Lecture	12,675.00	
		Staff Mediclaim	60,127.00	
		Student Aid Expenses	41,891.00	
		Student Health Home Expenses	82,810.00	
		Students Union Fee	837,700.00	
		Telephone/ Interent (R & M)	44,980.00	
		Telephone/ Internet Recharge Bill	55,875.00	
		Travel & Conveyance	100,315.00	
		TS & NTS Salary (Mgt.Post) ✓	3,017,280.00	
		Tuition Fee	2,975,550.00	
		Xerox Machine (Repair & Maintenance)	9,990.00	12,556,172.59
		Opening Cash & Bank balance		
		Cash in Hand	19,643.00	
		Axis-177726	800,381.84	
		Bandhan Bank - 468342	2,072,276.86	
		CBI - 46259	6,493.00	
		SBI - 38105	128,405.50	
		UBI - 13993	131,217.46	
		UBI (Lib) - 10759	2,147,409.55	
		UBI (NBDD)-9881	9,965,792.60	
		UBI (NSS) - 11002	2,595.00	
		UBI NSS Unit - II - 13437	1,602.28	15,275,817.09
		40,859,321.68		40,859,321.68

Siliguri Camp

Siliguri

Date : 11.7.22

Accountant
11.7.22

Surya Sen Mahavidyalaya

ACCOUNTANT
Surya Sen Mahavidyalaya

Internal Auditor
30.01.22



Principal
11/7/22

Surya Sen Mahavidyalaya

PRINCIPAL
SURYA SEN MAHAVIDYALAYA
SILIGURI

e) Institutional Expenditure Statements for the Financial Year 2022-23

SURYA SEN MAHAVIDYALAYA

Surya Sen Colony, Block-B, Siliguri - 734004

Income and Expenditure for the year ended 31.03.2023

Expenditur	Amount	Income	Amount
AC (Repair & Maintenance)	45,017.00	Students Fees Collection	27,938,674.00
Admission Expenses	67,265.00	HRMS Grant	61,438,502.00
Advertisement	16,500.00	Canteen Rent & Electric Bill	20,530.00
Alumni Association Expenses	112,800.00	Bank Interest	721,642.00
AMC	73,478.00	IGNOU Income/Expenditure Plan	318,557.00
Audit Expenses	7,587.00	Interest on FD	2,750,215.00
Bank Charges	3,191.66	Misc Collection	14,369.77
Bonus to TS / NTS (Mgt.Post)	111,400.00	NBU Centre Fee	2,035,065.00
Building (Repair & Maintenance)	1,268,453.00	Other Exam Centre Fee	21,271.00
CCTV (Repair & Maintenance)	43,320.00	Tender Processing Fee	33,000.00
Computer (Repair & Maintenance)	99,310.00	Interest on IT Refund	15,912.00
Contingency	415,841.00	Youth Parliament Income	58,775.00
Conveyance & Communication	77,000.00		
Electric Bill	239,319.00		
Electric (Repair & Maintenance)	83,619.00		
EPF Employer's Share	285,537.00		
Excursion / Field Work	7,800.00		
Faculty/Staff Skill Development	250.00		
Foundation Day Expns	317,954.00		
Full/Half Free	120,550.00		
HRMS Salary Paid	61,438,502.00		
Games & Sports Expenses	619,415.00		
Green Audit	17,500.00		
Inauguration Prog Expenses	98,725.00		
Industrial Visit Expns.	108,948.00		
Internal Audit Fees	25,000.00		
IQAC Contingency	16,075.00		
Lab Chemicals	35,109.00		
Lab Contingency	9,688.00		
Legal / Professional Fee	76,122.00		
Library Related Expenses	12,960.00		
Machinery (Repair & Maintenance)	82,526.00		
Magazine Fee	90,000.00		
Merit Cum Means Scholarship Expenses	43,500.00		
NBU Affiliation Fees	12,000.00		
NBU Certificate Fees	211,540.00		
NBU Games & Sports Fees	181,620.00		
NBU Games & Sports Registration Fee	1,000.00		
NBU Students Registration Fees	605,400.00		
NCC Related Expns	5,051.00		
News Paper Bill	27,521.00		
N-List Programme Fee	5,900.00		
Postage	1,606.00		
Printing & Stationary	278,171.00		
Saraswati Puja Expenses	300,200.00		
Security Salary (College Fund)	321,426.00		
Seminer / Invited Lecture	166,665.00		
Staff Mediclaim	67,928.00		
Student Aid Expenses	155,000.00		
Students Union Fee	1,341,760.00		

Contd. Page // 2

Wankar
16.6.23
ACCOUNTANT
Surya Sen Mahavidyalaya

16/6/23
PRINCIPAL
SURYA SEN MAHAVIDYALAYA
SILIGURI-04

Income and Expenditure for the year ended 31.03.2023

TDS Refund/Expenses (Net)	4,743.00		
Telephone/ Interent (R & M)	67,324.00		
Telephone/ Internet Recharge Bill	70,732.00		
Travel & Conveyance	244,604.00		
TS & NTS Salary (Mgt.Post)	3,818,537.00		
Tution Fee	2,952,930.00		
Women's Day Expenses	9,189.00		
Xerox Machine (Repair & Maintenance)	4,000.00		
Youth Parliament Expenses	500.00		
Depreciation	4,212,517.00		
Income over Expenditure	14,228,387.11		
	95,366,512.77		95,366,512.77

Siliguri Camp
Siliguri

Date: 16.06.2023

ACCOUNTANT
Surya Sen Mahavidyalaya

Accountant
16.6.23

Accountant

Surya Sen Mahavidyalaya

Internal Auditor
30.01.24

Internal Auditor



Principal
16/6/23

Surya Sen Mahavidyalaya

PRINCIPAL
SURYA SEN MAHAVIDYALAYA
SILIGURI

SURYA SEN MAHAVIDYALAYA

Surya Sen Colony, Block-B, Siliguri - 734004

Receipts and Payments for the year ended 31.03.2023

Receipts	Amount	Amount	Payments	Amount	Amount
Opening Cash & Bank Balance			Other Fund (Capital)		
Cash in Hand	19,643.00		Donation Fund/ Expenses	10,500.00	
Axis-177726	800,381.81		ICSSR Minor Research Project	300,000.00	
Randhan Bank - 468M2	2,072,276.86		NSS Grant Received and Payment	90,500.00	
CBI - 46259	6,493.00		Merit-Cum -Means Scholarship	88,500.00	
SBI - 38105	128,405.50		UGC Grant (Research Project)	197,744.00	687,244.00
UBI - 13993	131,217.46				
UBI (Lib) - 10759	2,147,409.55		Fixed Assets		
UBI (NBDD)-9881	9,965,792.60	15,275,817.09	Aquaguard	173,376.00	
UBI (NSS) - 11002	2,595.00		Books from General Fund	9,678.00	
UBI NSS Unit - II - 13437	1,602.28		Book & Journal from Library Fund	519,367.00	
			Building from General Fund	1,578,595.00	
Other Fund (Capital)			CCTV	461,233.00	
Donation Fund/ Expenses	159,055.06		Computer from General Fund	65,000.00	
ICSSR Minor Research Project	300,000.00		Computer from Library Fund	18,300.00	
NSS Grant Received and Payment	90,500.00	613,055.06	Electrical Fittings	73,527.00	
Merit-Cum -Means Scholarship	63,500.00		Fan from General Fund	27,980.00	
			Furniture & Fixture General Fund	3,017,753.00	
Current Assets			Interactive Panel	819,450.00	
Security Money Receipt		131,247.00	Lab Equipment General Fund	218,077.00	
			Library Aotomation Software	69,620.00	
Incomes			Machinery	3,900.00	
Students Fees Collection	27,938,674.00		Telephone (Office Mobile)	161,035.00	
HRMS Grant	61,438,502.00		WI-FI	197,159.00	7,505,068.00
Canteen Rent & Electric Bill	20,530.00		Xerox Machine from General Fund	91,018.00	
Bank Interest	721,642.00				
IGNOU Income/Expenditure Plan	318,557.00		Current Assets		209,425.00
Misc Collection	14,369.77		Security Money Payment		
NBU Centre Fee	2,035,065.00				
Other Exam Centre Fee	21,271.00		Expenses		
Tender Processing Fee	33,000.00		AC (Repair & Maintenance)	45,017.00	
Interest on IT Refund	15,912.00	92,616,297.77	Admission Expenses	67,265.00	
Youth Parliament Income	58,775.00		Advertisement	16,500.00	
			Allumni Association Expenses	231,940.00	
TDS Refund		192,778.00	AMC	73,478.00	
			Audit Expenses	7,587.00	
			Bank Charges	3,191.66	
			Bonus to TS / NTS (Mgt.Post)	111,400.00	
			Building (Repair & Maintenance)	1,268,453.00	
			CCTV (Repair & Maintenance)	43,320.00	
			Computer (Repair & Maintenance)	99,310.00	
			Contingency	415,841.00	
			Conveyance & Communication	77,000.00	
			Electric Bill	239,319.00	
			Electric (Repair & Maintenance)	83,619.00	
			EPF Employer's Share	281,502.00	
			Excursion / Field Work	7,800.00	
			Faculty/Staff Skill Development	250.00	
			Foundation Day Expns	317,954.00	
			Full/Half Free	120,550.00	
			HRMS Salary Paid	61,438,502.00	
			Games & Sports Expenses	619,415.00	
			Green Audit	17,500.00	
			Inauguration Prog Expenses	98,725.00	
			Industrial Visit Expns.	108,948.00	
			Internal Audit Fees	25,000.00	
			IQAC Contingency	16,075.00	
			Lab Chemicals	35,109.00	
			Lab Contingency	9,688.00	
			Legal / Professional Fee	76,122.00	
			Library Related Expenses	12,960.00	

Contd. Page // 2

D. Sarker
16.6.23
ACCOUNTANT
Surya Sen Mahavidyalaya

Ue
Taj 6/23
PRINCIPAL
SURYA SEN MAHAVIDYALAYA
SILIGURI

Receipts and Payments for the year ended 31.03.2023

Receipts	Amount	Amount	Payments	Amount	Amount
			Machinery (Repair & Maintenance)	82,526.00	
			Magazine Fee	90,000.00	
			Merit Cum Means Scholarship Expenses	43,500.00	
			NBU Affiliation Fees	12,000.00	
			NBU Certificate Fees	211,540.00	
			NBU Games & Sports Fees	181,620.00	
			NBU Games & Sports Registration Fee	1,000.00	
			NBU Students Registration Fees	605,400.00	
			NCC Related Exps	5,051.00	
			News Paper Bill	27,521.00	
			N-List Programme Fee	5,900.00	
			Postage	1,606.00	
			Printing & Stationary	278,171.00	
			Saraswati Puja Expenses	300,200.00	
			Security Salary (College Fund)	321,426.00	
			Seminar / Invited Lecture	166,665.00	
			Staff Mediclaim	67,928.00	
			Student Aid Expenses	155,000.00	
			Students Union Fee	1,341,760.00	
			Telephone/ Internet (R & M)	67,324.00	
			Telephone/ Internet Recharge Bill	70,732.00	
			Travel & Conveyance	244,604.00	
			TS & NTS Salary (Mgt.Post)	3,775,141.00	
			Tuition Fee	2,952,930.00	
			Women's Day Expenses	9,189.00	
			Xerox Machine (Repair & Maintenance)	4,000.00	
			Youth Parliament Expenses	500.00	76,992,574.66
			Closing Cash & Bank balance		
			Cash in Hand	19,470.00	
			Axis-177726	572,938.34	
			Bandhan Bank - 468342	1,458,096.86	
			CBI - 46259	54,779.20	
			SBI - 38105	106,102.50	
			UBI - 13993	198,843.66	
			UBI (Lib) - 10759	1,572,965.14	
			UBI (NSS) - 11002	2,720.00	
			UBI NSS Unit-II- 13437	2,153.18	
			UBI (Seminar) 14024	44,250.26	
			UBI (SSM General) 9881	19,402,564.12	23,434,883.26
		108,829,194.92			108,829,194.92

Siliguri Camp
Siliguri
Date: 16-06-2023

Banker
16.6.23
Accountant
Surya Sen Mahavidyalaya

ACCOUNTANT
Surya Sen Mahavidyalaya

Mughal
30.01.24
Internal Auditor



Ge
16/6/23
Principal
Surya Sen Mahavidyalaya

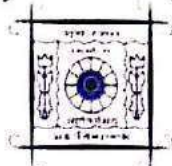
PRINCIPAL
SURYA SEN MAHAVIDYALAYA
SILIGURI-04

f) ERP Document: Work Order to the Vendor of the College Website

Surya SenMahavidyalaya

A Multi-stream Govt. Aided College & Recognised by UGC u/s 2(f) & 12(b) and NAAC Accredited

Dr. P.K.Mishra
Principal



Ph No: (0353) 2691488 / 489
P.O. Siliguri Town,
Surya Sen Colony, Block-B,
Siliguri, Dist. Jalpaiguri Pin - 734004
e-mail : suryasen@suryasencollege.org.in
www.suryasencollege.org.in

ESTD. 1998
ISO 9001:2015

Ref No: SSM/ Adm/ 20-21/ 189 / 2020

Dt. 20/09/2020

To

The Proprietor
NEXTGEN
Siliguri

Sub: Work Order for Online Examination Software reg: 2020-21

Dear Sir,

Greetings

I am pleased to inform you that as per the examination Committee recommendation, you are selected to be engaged as the vendor for the On Line examination system as per University of North Bengal Guidelines and allied activities as per the following rate schedule.


1. Dedicated Server : Rs.40,000/- (Forty Thousands)
2. Examination Software and others: Rs.25,000/- (Twenty-five thousands)
3. Training on Finance and Accounts : As per mutual discussion and finalization

The rate is excluding of Govt. taxes. Taxes will also be deducted as per the rule.

You will have to do all the necessary works as per your proposal and any other additional allied work required during the whole examination process. Further, you have to respond any type of problems faced by the college authority / students during the whole process.

Looking forward for a successful year ahead.

Yours faithfully,


(Dr. P.K.Mishra)
Principal


DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

Surya SenMahavidyalaya

A Multi-stream Govt. Aided College & Recognised by UGC u/s 2(f) & 12(b) and NAAC Accrediated



Ph No: (0353) 2691488 / 489
P.O. Siliguri Town,
Surya Sen Colony, Block-B,
Siliguri.Dist. Jalpaiguri Pin – 734004
e-mail : suryasen@suryasencollege.org.in
www.suryasencollege.org.in

Dr. P.K.Mishra
Principal

Ref No: SSM/ Adm/ 20-21/ 158 / 2020

Dt. 20/05/2020

To

The Proprietor
NEXTGEN
Siliguri

Sub: Work Order for Online Admission Software; PG Integration reg: 2020-21

Dear Sir,

Greetings

I am pleased to inform you that the On the recommendation of Admission Committee and approved by the Finance Committee in it's meeting held on 17th May 2019, you are selected to be engaged as the vendor for the On Line Admission Software and others allied activities as per the following rate schedule.

1. Dedicated Server : Rs.40,000/- (Forty Thousands)
2. Online Admission Software 2019 : Rs.60,000/- (Sixty Thousands)
3. SSL Certificate Charge : Rs. 5600.00
4. PG Integration Charge: Rs. 3200.00
5. Online SMS@30 paise per SMS (As Per Actual with proof)

The rate is excluding of Govt. taxes. Taxes will also be deducted as per the rule.

You will have to do all the necessary works as per your proposal and any other additional allied work required during the admission / registration process. Further, you have to respond any type of problems faced by the college authority during the whole process.

From next year the rate will be increased by 15 (Fifteen) Percentage along with any other requirement as required may be added after mutual discussion.

Looking forward for a successful year ahead.

Yours faithfully,

(Dr. P.K.Mishra)

Principal


DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

g) ERP Document: Purchase of Koha Software for Library Automation



AVIOR
TECHNOLOGIES

DELIVERY CHALLAN

Date: 28.07.2018

To
The Librarian
Surya Sen Mahavidyalaya
Block B, Surya Sen Colony, P.O. : Siliguri Town,
Dist. : Jalpaiguri Pin : 734004.

Ref: Installation DVD

Sr. No.	Particulars	Qty
1.	Koha Installation DVD	01
2.	DSpace Installation DVD	01

Receiver's Signature
(RECEIVED THE ABOVE MENTIONED MATERIAL)

For Avior Technologies Pvt. Ltd



Note: Please return a copy of duly signed Delivery Challan.

Received
by
Santanu Das
28.07.18
LIBRARIAN
SURYA SEN MAHAVIDYALAYA
SILIGURI

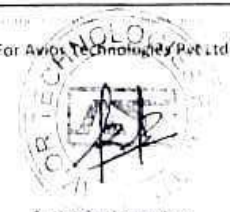
ce
DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

Avior Technologies Pvt. Ltd.
Regd Office: 152/G South Sinthee Road, Flat No-2B, Kolkata-700 050.
Website : www.aviortechnologies.co.in
Phone : 033-4061 7072, Email : mail@aviortechnologies.co.in
Mobile : 8583963472, 8583963471

AVIOR TECHNOLOGIES

Original for Receipt

Proforma Invoice

Invoice No: AVT/18-19/19 Date: 20.07.18				Transport Mode							
Invoice Code: 19				Vehicle number							
Code: 19				Date of Supply							
State: West Bengal				Place of Supply							
Bill to Party				Ship to Party							
Name: Surya Sen Mahavidyalaya				Name:							
Address: To Surya Sen Mahavidyalaya Sector-3, Salt Lake, Block-B P.O. Siltiguri, Siliguri-734004				Address:							
GSTIN:				GSTIN:							
Code: 19				State: 19							
N.B. Buyer's advance for 100% payment for Implementation of Library Automation Software Kaha and Others services											
Product Description	SAC CODE	Amount	Discount	Taxable Value	IGST		CGST		SGST		Total
					Rate	Amount	Rate	Amount	Rate	Amount	
1. 10% Commission on total bill	999911	35000	0	35000	18%	6300	9%	3150	9%	3150	12000
2. 10% Commission on total bill	999911	10000	0	10000	18%	1800	9%	900	9%	900	12700
3. 10% Commission on total bill	999911	5000	0	5000	18%	900	9%	450	9%	450	6300
4. 10% Commission on total bill	999911	35000	300	26000	18%	4680	9%	2340	9%	2340	30660
5. 10% Commission on total bill	999911	20000	2000	20000	18%	3600	9%	1800	9%	1800	25200
Total		105000	25000	180000		31500		15750		15750	212400
Total Invoice amount in words				Total Amount Before Tax				180000			
One lakh Twenty five thousand and 000 only				Add SGST 9%				16200			
				Add SGST 9%				16200			
				Add IGST 18%				32400			
				Total Tax Amount				65400			
				Total Amount Payable After Tax				212400			
Bank Details				GST on Reverse Charge							
Bank A/C No: 3020003499172, AXIS BANK, BRANCH SALT LAKE, SECTOR-III Bank IFSC: UTIB0000775, MICR CODE: 700211046				For Avior Technologies Pvt Ltd				 Authorized signatory			
Terms & conditions											


Received by
20.07.18

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

Avior Technologies Pvt. Ltd.
 Regd Office: 152/G South Sinthee Road, Flat No-2B, Kolkata-700 050.
 Website : www.aviortechnologies.co.in
 Phone : 033-4061 7072, Email : mail@aviortechnologies.co.in
 Mobile : 8583963472, 8583963471

AVIOR TECHNOLOGIES

Original for Receipt

Invoice													
Invoice No: SSM/19-20/167						Transport Mode:							
Invoice date: 28.12.19						Vehicle number:							
Reverse Charge (Y/N):						Date of Supply:							
State: WEST BENGAL				Code		19		Place of Supply					
Bill to Party						Ship to Party							
Name: Surya Sen Mahavidyalaya						Name:							
Address: To The Principal, Surya Sen Colony, Block-B P.O. Siliguri Town, Siliguri-734004						Address:							
GSTIN:						GSTIN:							
State: WEST BENGAL				Code		19		State:				Code	19
Sub: Invoice for 100% payment for Annual Maintenance Support for Library Automation Software Koha.													
S No.	Product Description	SAC CODE	Amount	Discount	Taxable Value	IGST		CGST		SGST		Total	
						Rate	Amount	Rate	Amount	Rate	Amount		
1	Charges for Annual Maintenance Charges on Koha ILMs from 01/12/2019 to 30/11/2020.	998313	15000	0	15000	18	0	9	1350	9	1350	17700	
Total			15000	0	15000		0		1350		1350	17700	
Total Invoice amount in words						Total Amount Before Tax						15000	
(Rupees Seventeen Thousand Seven Hundred Only)						Add: SGST 9%						1350	
PAN No: AALCA1667M						Add: SGST 9%						1350	
GSTIN No: 19AALCA1667M1Z4						Add: IGST 18%						0	
(Information Technology Software Service)						Total Tax Amount						2700	
Bank Details						Total Amount Payable After Tax						17700	
Bank A/C: 913020003499172, AXIS BANK, BRANCH-SALT LAKE, SECTOR-III						GST on Reverse Charge						0	
Bank IFSC: UTIB0000775, MICR CODE-700211046						Certified that the particulars given above are true and correct.							
Terms & conditions						For Avior Technologies Pvt Ltd							
PAYMENT RECEIVED													
						Authorised signatory							

12/3/2020

Avior Technologies Pvt. Ltd.

Regd Office: 152/G South Sinthee Road, Flat No-2B, Kolkata-700 050.

Website : www.aviortechnologies.co.in

Phone : 033-4061 7072, Email : mail@aviortechnologies.co.in

Mobile : 8583963472, 8583963471

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004



Original for Receipt

Invoice

Invoice No:SSM/20-21/93		Transport Mode:	
Invoice date: 15.01.21		Vehicle number:	
Reverse Charge (Y/N):		Date of Supply:	
State: WEST BENGAL	Code 19	Place of Supply	

Bill to Party**Ship to Party****Name: Surya Sen Mahavidyalaya**

Name:

Address: To

Address:

The Principal,
Surya Sen Colony, Block-B
P.O. Siliguri Town, Siliguri-734004

GSTIN:

GSTIN:

State: WEST BENGAL

Code 19

State:

Code 19

Sub: Invoice for 100% payment for Annual Maintenance Support for Library Automation Software Koha from 01/12/2020 to 30/11/2021.

S. No.	Product Description	SAC CODE	Amount	Discount	Taxable Value	IGST		CGST		SGST		Total
						Rate	Amount	Rate	Amount	Rate	Amount	
1	Charges for Annual Maintenance Charges on Koha ILMS from 01/12/2020 to 30/11/2021.	998313	15000	0	15000	18	0	9	1350	9	1350	17700
Total			15000	15000	15000		0		1350		1350	17700

Total Invoice amount in words

(Rupees Seventeen Thousand Seven Hundred Only)

PAN No: AALCA1667M

GSTIN No : 19AALCA1667M1Z4

(Information Technology Software Service)

Bank Details

Bank A/C:913020003499172, AXIS BANK,BRANCH-SALT LAKE,SECTOR-III

Bank IFSC: UTIB0000775,MICR CODE-700211046

Terms & conditions**Total Amount Before Tax**

15000

Add: SGST 9%

1350

Add: SGST 9%

1350

Add: IGST 18%

0

Total Tax Amount

2700

Total Amount Payable After Tax

17700

GST on Reverse Charge

0

Certified that the particulars given above are true and correct

For Avior Technologies Pvt Ltd



Authorised signatory

Avior Technologies Pvt. Ltd.

Regd Office: 152/G South Sinthee Road, Flat No-2B, Kolkata-700050 | Branch Office: Sreebhumi, Kolkata | Hakimpura, Siliguri.
☎: 8583963472/71, 8583963369 | Email- mail@aviortechnologies.co.in | Website: www.aviortechnologies.co.in.

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004



PAYMENT RECEIPT

To
The Principal,
Surya Sen Mahavidyalaya
Surya Sen Colony, Block-B
P.O. Siliguri Town, Siliguri-734004

Date:18.01.21

Dear Sir,

Received the sum of Rs.17,700/- (Rupees: Fourteen Thousand Only). Date:15.01.21.

For Avior Technologies Pvt Ltd



Authorized Signatory


DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

Avior Technologies Pvt. Ltd.

Regd Office: 152/G South Sinthee Road, Flat No-2B, Kolkata-700050 | Branch Office: Sreebhumi, Kolkata | Hakimpara, Siliguri
☎: 8583963472/71, 8583963369 | Email- mail@avior technologies.co.in | Website: www.avior technologies.co.in

**SOFTGLOBE TECHNOLOGY PRIVATE LIMITED**

319, LP 68/16, Lenin Nagar

PO Garulia, 24 PGS (N), Parganas North

UDYOG AADHAR (MSME): UDYAM-WB-14-0017332

State Name : West Bengal, Code : 19

CIN: U72900WB2019PTC229737

E-Mail : contact@softglobetechnology.com

Receipt Voucher

From Surya Sen Mahavidyalaya [SSM01]

No. : **ST/RV/22/23/0014**

Dated : 14-Dec-2022

Particulars	Amount
Account : Surya Sen Mahavidyalaya Agst Ref ST/SI/22/23/0011 69,620.00 Cr	69,620.00
Through : AXIS BANK LTD.	
On Account of : FULL PAYMENT RECEIVED FROM SURYA SEN MAHAVIDYALAYA [SSM01]	
Amount (in words) : INR Sixty Nine Thousand Six Hundred Twenty Only	
	₹ 69,620.00

(Biswarup Ghosh)

Authorised Signatory

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004



SOFTGLOBE TECHNOLOGY PRIVATE LIMITED
32, Chowringhee Road, OM Tower, 7th Floor,
Unit No- 706, Park Street, Russel Street,
West Bengal, India, 700 071
UDYOG AADHAR (MSME): UDYAM-WB-14-0017332
State Name : West Bengal, Code : 19
CIN: U72900WB2019PTC229737
E-Mail : contact@softglobetechnology.com

Receipt Voucher

From Surya Sen Mahavidyalaya [SSM01]

No. : **ST/RV/23/24/0004**

Dated : 17-Dec-2023

Particulars	Amount
Account : Surya Sen Mahavidyalaya Agst Ref ST/SI/23/24/0005 24,426.00 Cr	24,426.00
Through : AXIS BANK LTD.	
On Account of : SUCCESSFULLY RECEIVED THE PAYMENT (AMC 2023-24) FROM SSM01	
Amount (in words) : INR Twenty Four Thousand Four Hundred Twenty Six Only	
	₹ 24,426.00

(Biswarup Ghosh)

Authorised Signatory

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004



SOFTGLOBE TECHNOLOGY PRIVATE LIMITED
32, Chowringhee Road, OM Tower, 7th Floor,
Unit No- 706, Park Street, Russel Street,
West Bengal, India, 700 071
UDYOG AADHAR (MSME): UDYAM-WB-14-0017332
State Name : West Bengal, Code : 19
CIN: U72900WB2019PTC229737
E-Mail : contact@softglobetechnology.com

Receipt Voucher

From Surya Sen Mahavidyalaya [SSM01]

No. : **ST/RV/23/24/0005**

Dated : 24-Jan-2024

Particulars	Amount
Account : Surya Sen Mahavidyalaya Agst Ref ST/SI/23/24/0010 8,260.00 Cr	8,260.00
Through : AXIS BANK LTD.	
On Account of : SUCCESSFULLY RECEIVED THE PAYMENT (ADD -ON SMS) FROM SSM01.	
Amount (in words) : INR Eight Thousand Two Hundred Sixty Only	
	₹ 8,260.00

(Biswarup Ghosh)

Authorised Signatory

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

TAX INVOICE SOFTGLOBE KOHA (FULL)
FOR SURYA SEN MAHAVIDYALAYA [SSM01]

SOFTGLOBE TECHNOLOGY PRIVATE LIMITED 319, LP 68/16, Lenin Nagar PO Garulia, 24 PGS (N), Parganas North UDYOG AADHAR (MSME): UDYAM-WB-14-0017332 GSTIN/UIN: 19ABBCS4025N1Z2 State Name : West Bengal, Code : 19 CIN: U72900WB2019PTC229737 E-Mail : contact@softglobetechnology.com	Invoice No. ST/SI/22/23/0011	Dated 5-Dec-2022
	Delivery Note	Mode/Terms of Payment BANK
	Supplier's Ref.	Other Reference(s)
	Buyer's Order No. SSM/LIB/Q/45/2022	Dated 16-Aug-2022
Buyer Surya Sen Mahavidyalaya Surya Sen Colony, Block B Siliguri, Dist.: Jalpaiguri Pincode : 734 004 State Name : West Bengal, Code : 19 Place of Supply : West Bengal	Despatch Document No.	Delivery Note Date
	Despatched through DIGITAL	Destination SILIGURI
	Terms of Delivery	

SI No.	Description of Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	Softglobe Koha > Intranet (Software) <i>HIGHLY CUSTOMIZED AND PRELOADED UBUNTU 22.04 LTS + KOHA 22.05 (INCLUDING CUSTOMIZATION & DEVELOPMENT) + INSTALLATION + TRAINING</i>	85238020	18 %	1.00 UNIT	25,000.00	UNIT		25,000.00
2	Softglobe Koha > Cloud (Software) <i>HIGH SPEED MOST SECURE LINUX CLOUD SERVER WITH KOHA 22.05 (INCLUDING CUSTOMIZATION & DEVELOPMENT)</i>	85238020	18 %	1.00 UNIT	30,000.00	UNIT		30,000.00
3	Domain Registration <i>(.ORG.IN) DOMAIN REGISTRATION WITH ADVANCE DOMAIN PROTECTION</i>	85238020	18 %	1.00 UNIT	4,000.00	UNIT		4,000.00
								59,000.00
CGST								5,310.00

continued ...

DR. P.K. MISHRA
 Principal
 Surya Sen Mahavidyalaya
 Siliguri - 734004

SUBJECT TO BARRACKPORE JURISDICTION

By Accounts Dept., Softglobe Technology Pvt. Ltd.

TAX INVOICE SOFTGLOBE KOHA (FULL)(Page 2)
FOR SURYA SEN MAHAVIDYALAYA [SSM01]

SOFTGLOBE TECHNOLOGY PRIVATE LIMITED 319, LP 68/16, Lenin Nagar PO Garulia, 24 PGS (N), Parganas North UDYOG AADHAR (MSME): UDYAM-WB-14-0017332 GSTIN/UIN: 19ABBCS4025N1Z2 State Name : West Bengal, Code : 19 CIN: U72900WB2019PTC229737 E-Mail : contact@softglobetechnology.com	Invoice No. ST/SI/22/23/0011	Dated 5-Dec-2022
	Delivery Note	Mode/Terms of Payment BANK
	Supplier's Ref.	Other Reference(s)
	Buyer's Order No. SSM/LIB/Q/45/2022	Dated 16-Aug-2022
Buyer Surya Sen Mahavidyalaya Surya Sen Colony, Block B Siliguri, Dist.: Jalpaiguri Pincode : 734 004 State Name : West Bengal, Code : 19 Place of Supply : West Bengal	Despatch Document No.	Delivery Note Date
	Despatched through DIGITAL	Destination SILIGURI
	Terms of Delivery	

SI No.	Description of Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
	SGST							5,310.00
	Total			3.00 UNIT				₹ 69,620.00

Amount Chargeable (in words) E. & O.E
INR Sixty Nine Thousand Six Hundred Twenty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
85238020	59,000.00	9%	5,310.00	9%	5,310.00	10,620.00
Total	59,000.00		5,310.00		5,310.00	10,620.00

Tax Amount (in words) : **INR Ten Thousand Six Hundred Twenty Only**

Company's PAN : **ABBCS4025N**

DR. P.K. MISHRA
 Principal
 Surya Sen Mahavidyalaya
 Siliguri - 734004

Declaration
 We declare that this invoice shows the actual price of the goods or services described and that all particulars are true and correct.

Company's Bank Details
 Bank Name : **AXIS BANK LTD.**
 A/c No. : **919020025355951**
 Branch & IFS Code : **SHYAMNAGAR & UTIB0001488**

for SOFTGLOBE TECHNOLOGY PRIVATE LIMITED

(Biswarup Ghosh)
 Authorised Signatory



[Terms & Conditions of Sale (India - English)]

STANDARD TERMS AND CONDITIONS OF SALE [INDIA]: -

Softglobe Technology Private Limited aka **Softglobe®** ("Seller") agrees to sell to the Buyer and the Buyer agrees to purchase from the Softglobe® the goods and services (hereinafter collectively referred to as "products") subject to the following terms and conditions:

1. ACCEPTANCE: By placing a purchase order followed by Softglobe®'s written confirmation of Buyer's order, Buyer confirms that the following terms and conditions apply to Buyer's purchase of products, subject to paragraph 2 below. If Buyer sends Softglobe® another form of agreement (including Buyer's standard or other terms of purchase, whether appearing on or accompanying any of the Buyer's order(s) or requests to modify any order), or modifications to these terms and conditions, these terms and conditions shall prevail unless otherwise agreed in writing by Softglobe®. No representation, warranties or guarantees other than those contained herein and no variation of these terms and conditions shall be binding on Softglobe® unless made in writing and signed by a duly authorized representative of Softglobe®. Any variation, representation, warranty or guarantee made as aforesaid will apply only to the particular order.

2. TERMS AND CONDITIONS OF SALES: Any products Buyer purchases from Softglobe® (whether the contract for purchase is entered by electronic, phone, paper or any other form of transmission) are sold subject to the following:

a. If Buyer already has a fully signed sales agreement with Softglobe®, then any term in that agreement that conflicts with these terms and conditions will be applied to Buyer's purchase; the rest of these terms and conditions will otherwise apply.

b. If Buyer does not have a fully signed sales agreement with Softglobe®, then these terms and conditions shall form the Softglobe®'s complete contract, which shall be governed by the laws of India, and the United Nations Convention on the International Sale of Goods will not apply.

c. Unless otherwise expressly agreed to in writing by Softglobe®, all products sold by Softglobe® are provided solely for use or consumption by Buyer or affiliated entities of the Buyer of such products from Softglobe®, and any resale or similar transfer of such product to a third party is prohibited. In the event, the Buyer resells, then such a sale shall be to the sole responsibility and liability of the Buyer.

3. PRICES AND PAYMENTS, SECURITY FOR PAYMENT:

a. The price payable for the products shall be the one set out on Softglobe®'s written confirmation of Buyer's order, as may be modified in a separately signed pricing/rebate letter (the latter prevailing in the event of a conflict between Softglobe®'s written confirmation of Buyer's order and signed pricing/rebate letters). However, in the event that after the Softglobe®'s written confirmation of Buyer's order, the cost to Softglobe® of the products has increased as a result of an increase of external costs or a modification of rates of exchange or increase in Softglobe®'s buying prices, taxes, duties or others levies as imposed by statutory authorities, Softglobe® has the right to increase the price accordingly.

b. Payment for the product shall become due by the Buyer on such date as is set out in the purchase order and Softglobe®'s written confirmation of Buyer's order. Buyer shall not be entitled to make any deduction from payments due to Softglobe® on account of any alleged set-off or counterclaim.

c. In the event that Buyer fails to make any payment in full when due, all sums currently invoiced to Buyer will immediately become due in full and all amounts due shall bear interest at the rate of 21% per annum or as otherwise determined by the Softglobe® calculated from the date of which these amounts became due until date of payment in full. By the mere fact of non-performance or late performance, Buyer shall be deemed to be in default without warning or notification of default being required.

d. Softglobe® reserves the right to require from Buyer at any time satisfactory security for the due performance of Buyer's obligation or if no security has been timely provided, to cancel the Buyer's order(s), without prejudice to any rights which Softglobe® may have against Buyer in respect of breach of contract or otherwise.

4. PAYMENT DELAY AS PER MSME RULE:

With the enactment of the Micro, Small and Medium Enterprises Development (MSMED), Act 2006, for the goods and services supplied by the MSEM units, payments must be made by the buyers as under: -

a. The buyer is to make payment on or before the date agreed on between him and the supplier in writing or, in case of no agreement, before the appointed day. The agreement between Softglobe® and buyer shall not exceed more than 45 days.

b. If the buyer fails to make payment of the amount to the supplier, he shall be liable to pay compound interest with monthly rests to the supplier on the amount from the appointed day or, on the date agreed on, at three times of the Bank Rate notified by Reserve Bank.

c. For any goods supplied or services rendered by the supplier, the buyer shall be liable to pay the interest as advised at above.

d. In case of dispute regarding any amount due, a reference shall be made to the Micro and Small Enterprises Facilitation Council, constituted by the respective State Government. To take care of the payment obligations of large corporate borrowers to MSEs, banks have been advised that while sanctioning/renewing credit limits to their large corporate borrowers (i.e. borrowers enjoying working capital limits of Rs. 10


Dr. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

core and above from the banking system), to fix separate sub-limits, within the overall limits, specifically for meeting payment obligations in respect of purchases from MSEs either on cash basis or on bill basis. Banks are also advised by RBI to closely monitor the operations in the sub-limits, particularly with reference to their corporate borrowers' dues to MSE units by ascertaining periodically from their corporate borrowers, the extent of their dues to MSE suppliers and ensuring that the corporate pay off such dues before the 'appointed day' /agreed date by using the balance available in the sub-limit so created. In this regard the relevant RBI circular; IECD/5/08.12.01/2000-01 dated October 16, 2000(reiterated on May 30, 2003, vide circular No. IECD.No.20/08.12.01/2002-03) available on RBI website.

5. DELIVERY: Any delivery dates Softglobe® provides are estimates only. Softglobe® cannot guarantee delivery on a specific date and variation up to 10% in quantity is acceptable to Buyer. Risk of loss or damage will pass to Buyer in accordance with the Incoterm specified by Softglobe® in the Softglobe®'s written confirmation of Buyer's order. The Incoterm used in this agreement shall be governed and interpreted by the provisions of Incoterms® 2010 edition, unless otherwise specifically stated in Softglobe®'s written confirmation of Buyer's order. Title will transfer at the same time as risk of loss. Softglobe® retains ownership of any re-usable packaging.

6. LIMITED WARRANTY: Products sold by Softglobe® to Buyer conform to the manufacturer's specifications as set forth in the applicable product certification delivered to Buyer, or such other specifications as shall have been expressly agreed in writing by Buyer and Softglobe®. On receipt of all products, Buyer will promptly inspect such products for any damage, defect or shortage and will forthwith give Softglobe® prompt notice of any damage or shortage found in the products by Buyer. If any product is determined not to conform to the warranty set forth above and Buyer has notified Softglobe® in writing of such non-conformity during the period ending at the earlier of (i) the date of use of the product, or (ii) six months from date of shipment by Softglobe®, then Softglobe® may, at Softglobe®'s option, either replace the non-conforming products or refund the purchase price, and in no event shall Softglobe®'s liability, whether based in contract, warranty, negligence or other tort, strict liability or otherwise, exceed the purchase price for the product in question and which liability shall be deemed waived unconditionally and absolutely upon the expiration of the applicable warranty period specified herein. This is Buyer's exclusive remedy for breach of warranty. Buyer should not return products until Softglobe® agrees that Buyer may do so. Should applicable law prohibit this limitation of Buyer's remedies, then Softglobe® agrees that the maximum amount Buyer may claim from the Softglobe® shall be the net purchase price Buyer actually paid Softglobe®. This limited warranty is given only to Buyer and does not extend to any subsequent purchaser or transferee of Softglobe®'s products. Buyer is not entitled to extend or transfer this warranty to any other party. This warranty is in lieu of all other warranties, written or oral, statutory, expressed or implied, including any warranty of merchantability or fitness for a particular purpose, unless a specific performance warranty may have been issued in writing by Softglobe® to Buyer.

7. LIMITATION OF CLAIMS: Except as provided in paragraph 6 above (LIMITED WARRANTY), Softglobe® will not be responsible for any harm arising out of Buyer's purchase, possession or use of any products supplied by Softglobe®, or any technical advice Softglobe® may offer. Softglobe® will not be liable for consequential, special, incidental or exemplary damages, including, but not limited to, loss of profits, cost of any substitutes the Buyer bought, claims of third parties or injury to person or property and Buyer will indemnify Softglobe® in respect of any such claims whatsoever.

8. ADVICE AND OTHER SERVICES: Buyer is responsible for the design, processing, testing and labeling of any product that Buyer makes using products Buyer orders from Softglobe® and Buyer will not rely on anything on Softglobe®'s web site or any statement by Softglobe® about the suitability of Softglobe®'s products. Buyer has tested and investigated products provided by Softglobe® enough to form an independent judgment concerning their suitability for the use, conversion or processing intended by Buyer and will not make any claim against Softglobe® based on Softglobe®'s technical advice, statements, data, services or recommendations.

9. PATENTS: Any suggestions Softglobe® makes about possible articles, designs or uses of Softglobe®'s products do not give Buyer a license under any patent covering such articles, designs or uses, nor are they a recommendation for use of such products, articles or designs which may infringe any patent. Further, no rights under any patent, trademark, copyright, trade secret, or any other intellectual property right is granted, by implication or otherwise, by Buyer's purchase from Softglobe® of any product. Softglobe® will defend Buyer if there is a claim that products manufactured by Softglobe®, as Softglobe® delivers them to Buyer, infringe another person's patents, and if necessary, will either refund the purchase price or obtain for Buyer a license under those patents.

10. TAXES:

a. Any taxes (including GST), Cess or duties levied by Central/State/Municipal/Local or any other authority, now in effect or hereinafter imposed, on the sale, transportation or delivery of the products delivered hereunder shall be paid by Buyer, and, if directly paid by Softglobe®, reimbursed to Softglobe® by Buyer.

b. Statutory levies, duties, taxes (including GST), if any, leviable on the products cleared/ delivered hereunder shall be to Buyer's account. In the event, however, if any products are being cleared/ delivered at NIL or lower rate of duty and liability thereon borne by Softglobe® in the first instance, Buyer shall, on such products attracting levy of higher rate of duties subsequently, reimburse Softglobe® the equivalent to the enhanced rate of duties initially borne by Softglobe®.

11. EVENTS BEYOND SOFTGLOBE®S CONTROL: Softglobe® will not be responsible if Softglobe® cannot perform under this agreement if events beyond Softglobe®'s control occur which make it impossible or commercially unreasonable for Softglobe® to perform, including so-called "Acts of God" or "force majeure" events and raw material shortages.

12. ENVIRONMENTAL COMPLIANCE: Softglobe® will provide Material Safety Data Sheet ("MSDSs") of the chemical/ products to Buyer and Buyer will provide the MSDSs to all those required by law to receive them. Buyer will take such precautions as may be appropriate for

hazards identified in the MSDs and properly manage and dispose of all wastes and residues resulting from Buyer's use of the products in accordance with applicable laws and regulations. Buyer agrees to dispose of disposable packaging as required by any applicable disposal or recycling laws.

13. EXPORT CONTROL COMPLIANCE: Buyer ensures that products, technology or software Buyer receives from Softglobe® are exported by Buyer only in compliance with applicable laws, including United States and India export control laws and regulations. Buyer certifies that it will not use or knowingly support the use by others of such products, technology or software in the design, development, production or use of nuclear, chemical or biological weapons or ballistic missiles.

14. ELECTRONIC COMMERCE: Buyer may not share any password, access code or similar credential which may be issued to it by Softglobe®, and Softglobe® reserves the right to suspend or revoke any such credential. Buyer is solely responsible for ensuring the security and integrity of its ordering process. Any information provided by Softglobe® via any internet site or electronic communication (i) is subject to correction or change without notice, and (ii) is provided for the sole use of Buyer for purposes of facilitating individual transactions involving the purchase and sale of Softglobe®'s products. Buyer agrees that it shall not rely upon any such information for any purpose other than making individual purchases and shall not seek to assert such information against Softglobe® for any other purpose. Buyer specifically agrees that Softglobe® may issue electronic invoices using the internet, e-mail or other computer-based electronic communications method for any purchases of products made and agrees to honor such invoice as if it had been delivered in writing.

15. TERMINATION FOR DEFAULT: Either party may terminate this agreement upon fourteen (14) days' prior written notice, in the event the other party breaches any material term hereof or files for bankruptcy and immediately where any administrator, liquidator, receiver and/or manager or bankruptcy trustee is appointed or application for such appointment has been made in respect of either party or its assets ("insolvency event"); provided, however that during such notice period, the party in default may cure its default and thereby abate the termination; provided, further, that if such default shall require a longer period to remedy, so long as the party in default has taken reasonable steps within such period to commence the curing of the default, the termination shall be abated as long as such steps continue to be taken. If Buyer is in default hereunder or files bankruptcy or upon the occurrence of an insolvency event, Softglobe® may suspend shipments of products without liability to Buyer.

16. CANCELLATION: Buyer agrees to Softglobe®'s cancellation policy as follows:

- a. Any request for cancellation or modification of the purchase order shall be subject to Softglobe®'s express acceptance in writing.
- b. If Softglobe® accepts Buyer's request for cancellation or modification of the purchase order, Softglobe® shall have the discretion to charge Buyer a cancellation fee which equals to 15% of the invoice amount.
- c. The cancellation fee is not meant to be punitive, but for Softglobe® to recover various out-of-pocket costs including administrative and raw material costs.
- d. Cancellations or modifications of the purchase order shall NOT be allowed if Softglobe® has commenced the production or preparation of products for such purchase order. Buyer may postpone the Request Delivery Date (RDD) only once for the purchase order for products and by no more than 14 calendar days, if Softglobe® has not commenced the production for such purchase order.
- e. Buyer cannot cancel any order after order letter along with order form generation and acceptance by both Softglobe® and Buyer end.

17. MEDICAL APPLICATION: Buyer understands that Softglobe®'s products are not intended for use in any medical application involving permanent implantation in the human body, or any such implantation lasting longer than 29 days, and agrees not to use any of Softglobe®'s products for any such application, or for any other application into which, to Buyer's knowledge, Softglobe® has previously declined to sell products.

18. DISPUTES AND APPLICABLE LAW: These terms and conditions and this agreement shall exclusively be governed by and construed in accordance with Indian laws and Buyer agrees to submit any dispute to the exclusive jurisdiction of the (For buyer type : Company) National Company Law Tribunal, Kolkata, West Bengal, India OR exclusive jurisdiction of the (For buyer type : Consumer) The High Court, Kolkata, West Bengal, India. The United Nations Convention on the International Sale of Goods will not apply.




DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

TAX INVOICE OF KOHA AMC (2023-2024)
FOR SURYA SEN MAHAVIDYALAYA [SSM01]

 SOFTGLOBE TECHNOLOGY PRIVATE LIMITED 319, LP 68/16, Lenin Nagar PO Garulia, 24 PGS (N), Parganas North UDYOG AADHAR (MSME): UDYAM-WB-14-0017332 GSTIN/UIN: 19ABBCS4025N1Z2 State Name : West Bengal, Code : 19 CIN: U72900WB2019PTC229737 E-Mail : contact@softglobetechnology.com	Invoice No. ST/SI/23/24/0005	Dated 29-Sep-2023
	Delivery Note	Mode/Terms of Payment BANK
	Supplier's Ref.	Other Reference(s)
	Buyer's Order No. SSM/ILMS/51/2022	Dated 12-Sep-2022
Buyer Surya Sen Mahavidyalaya Surya Sen Colony, Block B Siliguri, Dist.: Jalpaiguri Pincode : 734 004 State Name : West Bengal, Code : 19	Despatch Document No.	Delivery Note Date
	Despatched through DIGITAL	Destination SILIGURI
	Terms of Delivery	

AMC Type : **Yearly** No of Visits : **1** Period : **1-Oct-2023 to 30-Sep-2024**

SI No.	Description of Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	ANNUAL MAINTENANCE CONTRACT (AMC) > KOHA	85238020	1.00 UNIT	22,000.00	UNIT		22,000.00
	CGST				9 %		1,980.00

continued ...


DR. P.K. MISHRA
 Principal
 Surya Sen Mahavidyalaya
 Siliguri - 734004

SUBJECT TO BARRACKPORE JURISDICTION

This is a Computer Generated Invoice

TAX INVOICE OF KOHA AMC (2023-2024)(Page 2)
FOR SURYA SEN MAHAVIDYALAYA [SSM01]

SOFTGLOBE TECHNOLOGY PRIVATE LIMITED 319, LP 68/16, Lenin Nagar PO Garulia, 24 PGS (N), Parganas North UDYOG AADHAR (MSME): UDYAM-WB-14-0017332 GSTIN/UIN: 19ABBCS4025N1Z2 State Name : West Bengal, Code : 19 CIN: U72900WB2019PTC229737 E-Mail : contact@softglobetechnology.com	Invoice No.	Dated
	ST/SI/23/24/0005	29-Sep-2023
	Delivery Note	Mode/Terms of Payment
	BANK	
Supplier's Ref.	Other Reference(s)	
Buyer	Buyer's Order No.	Dated
Surya Sen Mahavidyalaya Surya Sen Colony, Block B Siliguri, Dist.: Jalpaiguri Pincode : 734 004 State Name : West Bengal, Code : 19	SSM/ILMS/51/2022	12-Sep-2022
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	DIGITAL	SILIGURI
Terms of Delivery		

AMC Type : **Yearly** No of Visits : **1** Period : **1-Oct-2023 to 30-Sep-2024**

SI No.	Description of Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
	SGST				9 %		1,980.00
	Total		1.00 UNIT				₹ 25,960.00

Amount Chargeable (in words) E. & O.E

INR Twenty Five Thousand Nine Hundred Sixty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
85238020	22,000.00	9%	1,980.00	9%	1,980.00	3,960.00
Total	22,000.00		1,980.00		1,980.00	3,960.00

Tax Amount (in words) : **INR Three Thousand Nine Hundred Sixty Only**

Remarks:

Annual Maintenance Contract (AMC) includes domain, server renewal, Koha unlimited customization, support -service-maintenance, Koha Software upgradation, Member data migration in BOTH SERVER.

Company's PAN : **ABBCS4025N**

Declaration

We declare that this invoice shows the actual price of the goods or services described and that all particulars are true and correct.

Company's Bank Details

Bank Name : **AXIS BANK LTD.**
 A/c No. : **919020025355951**
 Branch & IFS Code: **SHYAMNAGAR & UTIB0001488**

for SOFTGLOBE TECHNOLOGY PRIVATE LIMITED

(Biswarup Ghosh)

Authorised Signatory

SUBJECT TO BARRACKPORE JURISDICTION

This is a Computer Generated Invoice

DR. P.K. MISHRA
 Principal
 Surya Sen Mahavidyalaya
 Siliguri - 734004

TAX INVOICE OF ADD-ON PACKAGE
FOR SURYA SEN MAHAVIDYALAYA [SSM01]

 SOFTGLOBE TECHNOLOGY PRIVATE LIMITED 32, Chowringhee Road, OM Tower, 7th Floor, Unit No- 706, Park Street, Russel Street, West Bengal, India, 700 071 UDYOG AADHAR (MSME): UDYAM-WB-14-0017332 GSTIN/UIN: 19ABBCS4025N1Z2 State Name : West Bengal, Code : 19 CIN: U72900WB2019PTC229737 E-Mail : contact@softglobetechnology.com	Invoice No. ST/SI/23/24/0010	Dated 22-Jan-2024	
	Delivery Note	Mode/Terms of Payment BANK	
Buyer Surya Sen Mahavidyalaya Surya Sen Colony, Block B Siliguri, Dist.: Jalpaiguri Pincode : 734 004 State Name : West Bengal, Code : 19	Supplier's Ref.	Other Reference(s)	
	Buyer's Order No. SSM/LIB/Q/45/2022	Dated 22-Jan-2024	
	Despatch Document No.	Delivery Note Date	
	Despatched through DIGITAL	Destination SILIGURI	
	Terms of Delivery		

SI No.	Description of Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	Softglobe Koha > Cloud (Software) ADD-ON SMS PACKAGE (10000 SMS)	85238020	1.00 UNIT	7,000.00	UNIT		7,000.00
	CGST					9 %	630.00
	SGST					9 %	630.00
Total			1.00 UNIT				₹ 8,260.00

Amount Chargeable (in words) E. & O.E

INR Eight Thousand Two Hundred Sixty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
85238020	7,000.00	9%	630.00	9%	630.00	1,260.00
Total	7,000.00		630.00		630.00	1,260.00

Tax Amount (in words) : **INR One Thousand Two Hundred Sixty Only**

Remarks:

ADD-ON PACKAGE (SMS SERVICE) TO SSM01

Company's PAN : **ABBCS4025N**

Declaration

We declare that this invoice shows the actual price of the goods or services described and that all particulars are true and correct.

Company's Bank Details

Bank Name : **AXIS BANK LTD.**

A/c No. : **919020025355951**

Branch & IFS Code : **SHYAMNAGAR & UTIB0001488**

for SOFTGLOBE TECHNOLOGY PRIVATE LIMITED


DR. P.K. MISHRA
 Principal
 Surya Sen Mahavidyalaya
 Siliguri - 734004


(Biswarup Ghosh)

Authorised Signatory

SUBJECT TO DURGAPUR JURISDICTION

This is a Computer Generated Invoice

h) ERP Document: Invoice for the Purchase of N-LIST



National Library and Information Services Infrastructure of Scholarly Content (N-LIST)

Invoice

Ref No.: INF/N-LIST/2018/6690

Date: 2018-05-19

Invoice No.: NLIST/18-19/970

College GST No.: Not Available

College GST State Code: WB [19]

Name and Address of Subscriber

To
The Principal
Surya Sen Mahavidyalaya
Surya Sen Colony, Block-B
Siliguri
West Bengal - 734004

SR. No.	Membership Fee	Period of Membership	Amount In Rs
1	N-LIST Annual Membership Fee	April 2018 to March 2019	5,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	900.00
		Total	5,900.00

Rupees Five Thousand Nine Hundred Only

GSTIN: 24AAAT11480J1ZS

TDS is not applicable on annual membership fee.

Sincerely Yours

Ashok Kumar Rai
Scientist-D(CS)

Cut Here

N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2018-05-19

Receipt No: 23185

Received with thanks from Surya Sen Mahavidyalaya, Siliguri, West Bengal

A sum of Rupees Five Thousand Nine Hundred Only by Cheque No/DD No/RTGS No. AXIR181398975992
Dated 2018-05-19 drawn on Axis Bank Payable at Gandhinagar Gujarat towards N-LIST Annual Membership
Fee for the financial year 2018-19.

Rs. 5900

Sincerely Yours

Administrative Officer(P & A)

This receipt is valid on realization of Cheque and DD.

Subject to Gandhinagar(Gujarat) jurisdiction only

Online Printed Date : 2024-01-29 06:00:31

INFLIBNET Ref No : INF/N-LIST/2018/6690

GSTIN. 24AAAT11480J1ZS.

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA

इन्फोसीटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)

Ph.: +91-79-23268000, Fax : +91-79-23268222, <http://www.inflibnet.ac.in>



National Library and Information Services Infrastructure of Scholarly Content (N-LIST)

Invoice

Ref No.: INF/N-LIST/2019/6690

Date: 2019-03-29

Invoice No.: NLIST/18-19/3102

College GST No.: Not Available

College GST State Code: WB [19]

Name and Address of Subscriber

To
The Principal
Surya Sen Mahavidyalaya
Surya Sen Colony, Block-B
Siliguri
West Bengal - 734004

SR. No.	Membership Fee	Period of Membership	Amount In Rs
1	N-LIST Annual Membership Fee	April 2019 to March 2020	5,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	900.00
		Total	5,900.00

Rupees Five Thousand Nine Hundred Only

GSTIN: 24AAAT11480J1ZS

TDS is not applicable on annual membership fee.

Sincerely Yours

Ashok Kumar Rai
Scientist-D(CS)

----- Cut Here -----

N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2019-03-29

Receipt No: 25225

Received with thanks from Surya Sen Mahavidyalaya, Siliguri, West Bengal

A sum of Rupees Five Thousand Nine Hundred Only by Cheque No/DD No/RTGS No. AXIR190880620744
Dated 2019-03-29 drawn on Axis Bank Payable at Gandhinagar Gujarat towards N-LIST Annual Membership
Fee for the financial year 2018-19.

Rs. 5900

Sincerely Yours

Administrative Officer(P & A)

This receipt is valid on realization of Cheque and DD.

Subject to Gandhinagar(Gujarat) jurisdiction only

Online Printed Date : 2024-01-29 06:01:01

INFLIBNET Ref No : INF/N-LIST/2019/6690

GSTIN. 24AAAT11480J1ZS.

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA

इन्फोसीटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)

Ph.: +91-79-23268000, Fax : +91-79-23268222, <http://www.inflibnet.ac.in>



National Library and Information Services Infrastructure of Scholarly Content (N-LIST)

Invoice

Ref No.: INF/N-LIST/2020/6690

Date: 2020-07-20

Invoice No.: NLIST/20-21/958

College GST No.: Not Available

College GST State Code: WB [19]

Name and Address of Subscriber

To
The Principal
Surya Sen Mahavidyalaya
Surya Sen Colony, Block-B
Siliguri
West Bengal - 734004

SR. No.	Membership Fee	Period of Membership	Amount In Rs
1	N-LIST Annual Membership Fee	April 2020 to March 2021	5,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	900.00
		Total	5,900.00

Rupees Five Thousand Nine Hundred Only

GSTIN: 24AAAT11480J1ZS

TDS is not applicable on annual membership fee.

Sincerely Yours

Ashok Kumar Rai
Scientist-E(CS)

----- Cut Here -----

N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2020-07-20

Receipt No: 29358

Received with thanks from Surya Sen Mahavidyalaya, Siliguri, West Bengal

A sum of Rupees Five Thousand Nine Hundred Only by Cheque No/DD No/RTGS No. AXIR202024955654
Dated 2020-07-20 drawn on Axis Bank Payable at Gandhinagar Gujarat towards N-LIST Annual Membership
Fee for the financial year 2020-21.

Rs. 5900

Sincerely Yours

Administrative Officer(P & A)

This receipt is valid on realization of Cheque and DD.

Subject to Gandhinagar(Gujarat) jurisdiction only

Online Printed Date : 2024-01-29 06:01:35

INFLIBNET Ref No : INF/N-LIST/2020/6690

GSTIN. 24AAAT11480J1ZS.

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA

इन्फोसीटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)

Ph.: +91-79-23268000, Fax : +91-79-23268222, <http://www.inflibnet.ac.in>



National Library and Information Services Infrastructure of Scholarly Content (N-LIST)

Invoice

Ref No.: INF/N-LIST/2021/6690

Date: 2021-05-31

Invoice No.: NLIST/21-22/726

College GST No.: Not Available

College GST State Code: WB [19]

Name and Address of Subscriber

To
The Principal
Surya Sen Mahavidyalaya
Surya Sen Colony, Block-B
Siliguri
West Bengal - 734004

SR. No.	Membership Fee	Period of Membership	Amount In Rs
1	N-LIST Annual Membership Fee	April 2021 to March 2022	5,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	900.00
		Total	5,900.00

Rupees Five Thousand Nine Hundred Only

GSTIN: 24AAAT11480J1ZS

TDS is not applicable on annual membership fee.

Sincerely Yours

Ashok Kumar Rai
Scientist-E(CS)

----- Cut Here -----

N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2021-05-31

Receipt No: 52433

Received with thanks from Surya Sen Mahavidyalaya, Siliguri, West Bengal

A sum of Rupees Five Thousand Nine Hundred Only by Cheque No/DD No/RTGS No. AXIR211518272534
Dated 2021-05-31 drawn on Axis Bank Payable at Gandhinagar Gujarat towards N-LIST Annual Membership
Fee for the financial year 2021-22.

Rs. 5900

Sincerely Yours

Administrative Officer(Finance)

This receipt is valid on realization of Cheque and DD.

Subject to Gandhinagar(Gujarat) jurisdiction only

Online Printed Date : 2024-01-29 06:02:07

INFLIBNET Ref No : INF/N-LIST/2021/6690

GSTIN. 24AAAT11480J1ZS.

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA

इन्फोसीटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)

Ph.: +91-79-23268000, Fax : +91-79-23268222, <http://www.inflibnet.ac.in>



National Library and Information Services Infrastructure of Scholarly Content (N-LIST)

Invoice

Ref No.: INF/N-LIST/2022/6690

Date: 2022-04-29

Invoice No.: NLIST/22-23/1083

College GST No.: Not Available

College GST State Code: WB [19]

Name and Address of Subscriber

To
The Principal
Surya Sen Mahavidyalaya
Surya Sen Colony, Block-B
Siliguri
West Bengal - 734004

SR. No.	Membership Fee	Period of Membership	Amount In Rs
1	N-LIST Annual Membership Fee	April 2022 to March 2023	5,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	900.00
		Total	5,900.00

Rupees Five Thousand Nine Hundred Only

GSTIN: 24AAAT11480J1ZS

TDS is not applicable on annual membership fee.

Sincerely Yours

Ashok Kumar Rai
Scientist-E(CS)

----- Cut Here -----

N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2022-04-29

Receipt No: 978

Received with thanks from Surya Sen Mahavidyalaya, Siliguri, West Bengal

A sum of Rupees Five Thousand Nine Hundred Only by Cheque No/DD No/RTGS No. IHQ3514263 Dated 2022-04-29 drawn on STATE BANK OF INDIA Payable at Gandhinagar Gujarat towards N-LIST Annual Membership Fee for the financial year 2022-23.

Rs. 5900

Sincerely Yours

Administrative Officer(Finance)

This receipt is valid on realization of Cheque and DD.

Subject to Gandhinagar(Gujarat) jurisdiction only

Online Printed Date : 2024-01-29 06:02:55

INFLIBNET Ref No : INF/N-LIST/2022/6690

GSTIN. 24AAAT11480J1ZS.

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA

इन्फोसीटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)

Ph.: +91-79-23268000, Fax : +91-79-23268222, <http://www.inflibnet.ac.in>



National Library and Information Services Infrastructure of Scholarly Content (N-LIST)

Invoice

Ref No.: INF/N-LIST/2023/6690

Date: 2023-05-10

Invoice No.: NLIST/23-24/1126

College GST No.: Not Available

College GST State Code: WB [19]

Name and Address of Subscriber

To
The Principal
Surya Sen Mahavidyalaya
Surya Sen Colony, Block-B
Siliguri
West Bengal - 734004

SR. No.	Membership Fee	Period of Membership	Amount In Rs
1	N-LIST Annual Membership Fee	April 2023 to March 2024	5,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	900.00
		Total	5,900.00

Rupees Five Thousand Nine Hundred Only

GSTIN: 24AAAT11480J1ZS

TDS is not applicable on annual membership fee.

Sincerely Yours

Ashok Kumar Rai
Scientist-E(CS)

----- Cut Here -----

N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2023-05-10

Receipt No: 6597

Received with thanks from Surya Sen Mahavidyalaya, Siliguri, West Bengal

A sum of Rupees Five Thousand Nine Hundred Only by Cheque No/DD No/RTGS No. 000899996463 Dated 2023-05-10 drawn on UNION BANK OF INDIA Payable at Gandhinagar Gujarat towards N-LIST Annual Membership Fee for the financial year 2023-24.

Rs. 5900

Sincerely Yours

Administrative Officer(P & A)

This receipt is valid on realization of Cheque and DD.

Subject to Gandhinagar(Gujarat) jurisdiction only

Online Printed Date : 2024-01-29 06:03:25

INFLIBNET Ref No : INF/N-LIST/2023/6690

GSTIN. 24AAAT11480J1ZS.

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA

इन्फोसीटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)

Ph.: +91-79-23268000, Fax : +91-79-23268222, <http://www.inflibnet.ac.in>

***C. Excerpt of Resolution of the Meeting of
Governing Body of the College***

Surya Sen Mahavidyalaya

A Multi-stream Govt. Aided College & Recognised by UGC u/s 2(f) & 12(b) And NAAC Accredited

Dr. P.K.Mishra

M.A (Gold Medal), M.Phil, LL.B, Ph.D, M.A (PMIR)

Principal -cum- Secretary, G.B



Ph No: (0353) 2691488 / 489

P.O. Siliguri Town,
Surya Sen Colony, Block-B,
Siliguri, Dist. Jalpaiguri Pin – 734004

e-mail : suryasen@suryasencollege.org.in

principal@suryasencollege.org.in

www.suryasencollege.org.in

Mob: +91-9233463895

EXCERPT FROM THE RESOLUTION OF THE 5TH GOVERNING BODY MEETING ADOPTED IN IT'S 3rd MEETING HELD ON 21ST MARCH 2022:

AGENDA- 17: DISCUSSION AND APPROVAL OF IMPLEMENTATION OF OFFICE AUTOMATION W.E.F. 1ST APRIL 2022:

RESOLUTION: The Principal informed the members that the NAAC-PT has suggested to implement Office Automation with priority. But, in between 3 (three) years are completed and we are planning for the next cycle of NAAC Accreditation during September-October 2023, instead of July 2024. Hence, implementation of office automation is an urgent matter. Further, the Principal informed the members that the Website designer – NextGen is assigned for a Customized Office Automation and two times demo presentations are completed. Hence, members present unanimously approved the proposal, after a detailed discussion on different parameters included in the customized Office Automation software.

CERTIFIED THAT THE ABOVE IS A TRUE COPY OF THE RESOLUTION ADOPTED BY THE 5th GOVERNING BODY IN IT'S 3rd MEETING HELD ON 21ST MARCH 2022.

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

Principal-cum-Secretary G.B

EXCERPT FROM THE RESOLUTION OF THE 5TH GOVERNING BODY MEETING ADOPTED IN IT'S 8th MEETING HELD ON 2ND DECEMBER 2022:

AGENDA- 17: DISCUSSION AND APPROVAL OF OFFICE AUTOMATION :

RESOLUTION: The Principal informed the members that Office Automation Software is ready and a trial for the last 2 months has also been done. Attendances (Except Gr.D who are not able to use it), Leave Applications, and Faculty Appraisal Reports will be done through this software. But, leave applications for CCL, Maternity Leave, E.L etc will also be done simultaneously manually for the record. After a detailed discussion, the proposal is approved by the members and advised the Principal to take necessary steps with effect from January 2023.

CERTIFIED THAT THE ABOVE IS A TRUE COPY OF THE RESOLUTION ADOPTED BY THE 5th GOVERNING BODY IN IT'S 8th MEETING HELD ON 2ND DECEMBER 2022.

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004

Principal-cum-Secretary G.B

DR. P.K. MISHRA
Principal
Surya Sen Mahavidyalaya
Siliguri - 734004