



**DURATION OF THE COURSE :**

**30 HOURS**

**ELIGIBILITY :**

**BONA FIDE STUDENT OF SURYA  
SEN MAHAVIDYALAYA**

**LAST DATE OF ENROLLMENT :**

**31ST MAY,2021**

**CONTACT DETAIL FOR  
ENROLLMENT :**

**9832344264**

**PLATFORM :**

**GOOGLE CLASSROOM**

**E-Certificate will be  
provided after successful  
completion of the course.**



**VALUE ADDED COURSE ON**

## **COMMUNICATION SKILL DEVELOPMENT**

**1<sup>st</sup> JUNE ONWARDS,2021**

**DEPARTMENT OF SOCIOLOGY  
SURYA SEN  
MAHAVIDYALAYA,SILIGURI**

The programme will be conducted by all faculty members of Department of Sociology. The primary objective of the programme is to develop communication skill among students so that they become confident to interact in different situations.

# Surya Sen Mahavidyalaya

NAAC ACCREDITED

A Multi Stream Govt. Aided College &  
Recognised by UGC u/s 2(f) & 1 2(b)  
(Affiliated to University of North Bengal)

## Department of Sociology



ESTO.1998

ISO9001:2015

### Value Added Course Communicative Skill Development programme Syllabus

- |   |           |
|---|-----------|
| 1. Communication Skill: -   | 3 classes |
| • Concept   |           |
| • Features  |           |
| • Types and importance  |           |
| • Interaction   | 2 classes |
| 2. How to develop communicative skill:-                                     | 8 classes |
| • Personal Skill  |           |
| • Decision making skill   |           |
| • Soft skill  |           |
| • Interpersonal skill   |           |
| • Interaction   | 2 classes |
| 3. Anchoring:-  | 3 classes |
| • Concepts  |           |
| • Types   |           |
| • Utility,  |           |
| • Activity:- Anchoring in cultural programme and Academic programme.        | 7 classes |
| 4. News Reporting:  | 5 classes |
| • Concept   |           |
| • Types   |           |
| • Prerequisites   |           |
| • Activity:- News reporting( assignment submission on contemporary issues.) |           |